

At the regular meeting of the Shiawassee County Land Bank Authority held on Monday, February 2, 2026 at 9:00 a.m. in the Commissioner Chambers, Surbeck Building, Corunna, Michigan: The meeting was called to order by Vice Chairperson, Cameron Horvath at 9:00 a.m.

Pledge of Allegiance was recited.

Roll call found Cameron Horvath, Mark Fraser, Greg Brodeur, and Jerry Meyer present.

Absent: Julie Sorenson.

Others present: CEO of Shiawassee Economic Development (SEDP), Justin Horvath; Emily Doerr; County Administrator, Dr. Brian Boggs; Intern, Jordan Newman; Sarah Kopko, and Executive Assistant, Morgan Knox.

Response from the public: None.

It was moved by Fraser, seconded by Meyer to approve the minutes of the January 12, 2026 Landbank Meeting. Motion carried.

It was moved by Brodeur, seconded by Meyer to approve the agenda. Motion carried.

Financial statement was presented by Dr. Boggs.

It was moved by Fraser, seconded by Meyer to adopt Home Community Development Fund Contractor Procurement and Management Policy. Roll call vote: 4 yeas; 0 nays. Motion carried.

It was moved by Brodeur, seconded by Fraser to adopt Affirmative Fair Housing Marketing Plan. Roll call vote: 4 yeas; 0 nays. Motion carried.

It was moved by Brodeur, seconded by Meyer to adopt the Shiawassee County Land Bank Authority Complaint Policy for the Home Community Development Fund. Roll call vote: 4 yeas; 0 nays. Motion carried.

It was moved by Fraser, seconded by Brodeur to approve MSHDA MI Neighborhood Program Guidelines Content Requirements as presented. Roll call vote: 4 yeas; 0 nays. Motion carried.

Sarah Kopko presented the process for drafting RFP process for environmental review, admin for CDBG, rehab contractor procurement, and public hearings.

It was moved by Meyer, seconded by Brodeur, to approve the drafting for RFP Environmental review, admin (CDBG 2.0 and HCDF 3.0), rehab contractor procurement, (CDBG 2.0 and HCDF 3.0), and associated public hearings. Roll call vote: 4 yeas; 0 nays. Motion carried.

Emily Doerr from SEDP presented the amendment contract for First Contracting, LLC.

It was moved by Fraser, seconded by Brodeur to approve the amendment to professional services contract with First Contracting, LLC. Roll call vote: 3 yeas; 0 nays; 1 abstain. Motion carried.

It was moved by Brodeur, seconded by Meyer to approve the extension of professional services agreement with Heiler Excavating, LLC-Exchange St. Roll call vote: 4 yeas; 0 nays. Motion carried.

It was moved by Fraser, seconded by Meyer to approve the extension of professional services agreement with Heiler Excavating, LLC-Robbins St. Roll call vote: 4 yeas; 0 nays. Motion carried.

It was moved by Fraser, seconded by Meyer to approve agreement with SAI Structural Associates for 13008 Shaftsbury Rd. Roll call vote: 4 yeas; 0 nays.

Motion carried.

It was moved by Fraser, seconded by Brodeur to approve blight agreement with Brent Mowinski and Shiawassee County Landbank for 800 West Main St., Owosso. Roll call vote: 4 yeas; 0 nays. Motion carried.

General updates for Landbank were given by Justin Horvath and Brent Jones from SEDP.

Next meeting date set for March 2, 2026 at 9:00 a.m.

Meeting adjourned at 9:57 a.m.

Respectfully submitted:

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Morgan B. Knox, Executive Assistant Shiawassee County