

AGENDA
SHIAWASSEE COUNTY BOARD OF COMMISSIONERS
December 10, 2025
5:00 P.M.

CALL TO ORDER: Chairman Brodeur

PLEDGE OF ALLEGIANCE:

INVOCATION: Commissioner Haley

ROLL CALL:

APPROVE AGENDA:

APPROVAL OF MINUTES:

- A. Approve the minutes of the November 19, 2025 Board of Commissioners meeting.

APPROVAL OF BILLS:

PUBLIC HEARING: 2026 Budget

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:*

COMMITTEE REPORTS:

COMMITTEE MOTIONS & REPORTS:

Finance & Administration Committee:

Chair: Garber

- A. Authorize the County Administrator to make end of year budget adjustments to close out the 2025 budget year.
- B. Approve the 2026 Budget Resolution #25-12-19 and adopt the 2026 budget as presented.
- C. Approve Resolution #25-12-20 of appointments to county advisory committees as recommended by the Board Chair.
- D. Approve the holiday schedule and Board of Commissioner's meeting schedule as presented.
- E. Approve the annual renewal with ZixArchive in an amount not to exceed \$11,029.66.
- F. Approve the purchase of 155 Microsoft Office Business Licenses not to exceed \$37,306.95.
- G. Accept the tentative wage re-opener agreement between AFSCME and Shiawassee County for FY 2026.

- H. Approve the Shiawassee County CDBG Procurement Policy to comply with grant requirements.
- I. Approve the contract for medical examiner services with Sparrow Hospital Association subject to revisions by county legal counsel.
- J. Approve the minutes of the December 8, 2025, Finance and Administration Committee meeting.

Public Safety & Courts Committee:

Chair: Haley

- A. Approve the proposed fee schedule for the Shiawassee Animal Control Shelter.
- B. Approve the purchase of VMware software not to exceed \$25,423.20 and approve the use of fund balance.
- C. Approve the minutes of the December 9, 2025, Public Safety and Courts Committee meeting.

Health & Human Services Committee:

Chair: Garber

- A. Approve the contract between the Shiawassee County Health Department and ALZY Environmental Service, LLC for registered sanitarian services in the amount \$41 per hour for an average of 24 hours per week for a period of January 1, 2026 to December 31, 2026.
- B. Approve the contract between the Shiawassee County Health Department and Dr. Dennis Chernin for Medical Director Services in the amount of \$41,250 for the period of January 1, 2026 to December 31, 2026.
- C. Approve the contract between the Shiawassee County Health Department and Debra Bebow for Billings Services in the amount of \$30 per hour for an average of 30 hours per week for a period of February 1, 2026 to December 31, 2026.
- D. Approve the minutes of the December 9, 2025, Health and Human Services Committee meeting.

CHAIRPERSON:

Chair: Brodeur

ADMINISTRATOR:

Dr. Boggs

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:*

ADJOURNMENT