

At the regular meeting of the Shiawassee County Board of Commissioners held on Wednesday, December 10, 2025 in the Commissioner Chambers, Surbeck Building, Corunna, Michigan:

The meeting was called to order by Chairman Brodeur at 5:00 p.m.

Pledge of Allegiance was recited.

Invocation was offered by Commissioner Haley.

Roll call found Commissioners Josh Haley, Gary Holzhausen, Bill Johnson, Cindy Garber, Brad Howard, Matthew Shepard and Chairman Gregory Brodeur present.

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve the agenda as presented. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Haley to approve the minutes of the November 19, 2025 Board of Commissioners meeting. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve the bills listed on the Invoice Edit Reports dated November 20, 2025, Invoice Edit Reports dated November 21, 2025, Invoice Edit Reports dated November 26, 2025, Invoice Edit Reports dated November 27, 2025, Invoice Edit Reports dated November 28, 2025, Invoice Edit Reports dated December 4, 2025 and Invoice Edit Reports dated December 5, 2025. Payroll Batch dated November 21, 2025 and Payroll Batch dated December 5, 2025 and to include Wire Transfers, ACH and EFT's for a grand total of \$3,878,794.77 and authorize warrants be drawn from the Treasury for the same. Motion carried with the following roll call vote of 7 yeas: Commissioners Holzhausen, Johnson, Garber, Howard, Shepard, Haley and Chairman Brodeur. 0 nays.

Chairman Brodeur opened the public hearing at 5:03 p.m. for the 2026 budget.

Dr. Brian Boggs gave background information on the budget.

Public comment offered. No one responded.

Commissioner Garber had clarification question.

Commissioner Holzhausen commented on budget history.

Commissioner Shepard commented on budget revenues.

Chairman Brodeur closed the public hearing at 5:12 p.m.

Robert Hinojosa, Attorney for All Star Towing addressing conduct of a Commissioner.

Richard Maurer, towing contract and county equipment.

Chairman Brodeur addressed the Board and public present with statement on conduct of Commissioner Shepard.

It was moved by Commissioner Garber, seconded by Commissioner Haley to accept Resolution 25-22-21 to Censure Commissioner Matthew Shepard. Motion carried with the following roll call vote of 6 yeas: Commissioners Johnson, Garber, Howard, Haley, Holzhausen and Chairman Brodeur. 0 nays. 1 nay: Commissioner Shepard.

RESOLUTION #25-12-21

RESOLUTION OF CENSURE OF COMMISSIONER MATTHEW SHEPARD AT ITS REGULAR MEETING, DECEMBER 10, 2025 SURBECK BUILDING, CORUNNA, MICHIGAN 5:00PM

WHEREAS, Matthew Shepard has been a Commissioner for District 7 since January 2025;
and

WHEREAS, Commissioner Shepard recently sought five thousand dollars in financial assistance from Veteran Affairs for repairs to his vehicle; and

WHEREAS, Commissioner Shepard was required to fully disclose his financial assets, income

and liabilities in connection with his application; and
WHEREAS, Commissioner Shepard failed to disclose his salary as a County Commissioner on his application rendering the application for benefits materially misleading; and
WHEREAS, Commissioner Shepard's application was denied due in part to the misleading nature of his financial disclosures; and
WHEREAS, Commissioner Shepard became irate after the Veteran Board denied his application for benefits; and
WHEREAS, Commissioner Shepard attempted to use his status as County Commissioner to influence Veteran Affairs staff during discussions about the denial of his application; and
WHEREAS, Commissioner Shepard returned to the Veteran Affairs department the next day to further accost County staff about the denial of his application; and
WHEREAS, Commissioner Shepard admitted that he did not disclose his Commissioner salary on the application and tried to blame County staff for his failure; and
WHEREAS, Commissioner Shepard was argumentative and began using foul language in the presence of County employees causing concern for their safety; and
WHEREAS, Commissioner Shepard treated a female County employee in a disrespectful manner by trying to order her out of his presence; and
WHEREAS, County employees deserve to be treated with dignity and respect instead of contempt and scorn; and
WHEREAS, Commissioner Shepard's behavior amounts to a corrupt attempt to trade upon his elected office for personal financial benefit; and
WHEREAS, this is not the first time that Commissioner Shepard's behavior has negatively impacted County employees; and
WHEREAS, it is determined that Commissioner Shepard acted in a dishonest, unethical and inappropriate manner throughout the course of this episode; and
WHEREAS, Commissioner Shepard's conduct is particularly disturbing given that he frequently makes baseless allegations of corruption against other officials; and
WHEREAS, the Board of Commissioners must hold its members accountable for actions that bring disrepute upon the County and the Board of Commissioners.
THEREFORE, BE IT RESOLVED, that the Shiawassee County Board of Commissioners declares that Commissioner Matthew Shepard is censured for his conduct set forth above.
BE IT FURTHER RESOLVED, that the Board of Commissioners will monitor Commissioner Shepard's behavior closely and take any further action necessary to protect County employees from harassing and abusive behavior by Commissioner Shepard.

Roll Call Vote:

Ayes: _____
Nays: _____
Absent: _____

Resolution declared adopted.

Gregory Brodeur, Chairman
Shiawassee County Board of
Commissioners

Dated: _____

I, the undersigned, Clerk of Shiawassee County, do hereby certify that the foregoing is a true and complete copy of Resolution #25-12-21 of the Shiawassee County Board of Commissioners adopted at its regular meeting on December 10, 2025.

Caroline Wilson
Shiawassee County Clerk

It was moved by Commissioner Garber, seconded by Commissioner Howard to authorize the 2025 End-of-Year Budget Adjustments as presented and authorize the County Administrator to make any needed additional end of year end budget adjustments to close out the 2025 budget. Motion carried with the following roll call vote of 7 yeas: Commissioners Garber, Howard, Shepard, Haley, Holzhausen, Johnson and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Johnson to approve the 2026 Budget Resolution #25-12-19 and adopt the 2026 budget as presented. Motion carried with the following roll call vote of 6 yeas: Commissioners Howard, Haley, Holzhausen, Johnson, Garber and Chairman Brodeur. 1 nay: Commissioner Shepard.

**RESOLUTION #25-12-19
FISCAL YEAR 2026 ANNUAL BUDGET**

WHEREAS the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, requires each local unit of government to adopt a balanced budget for all required funds;

WHEREAS the Finance and Administration Committee of the Board of Commissioners has reviewed requests for funding and recommendations on anticipated revenues from the county's elected officials, department heads, agency directors, and other staff; and

WHEREAS the Shiawassee County Board of Commissioners will duly advertise and conduct a public hearing on December 10, 2025 for the 2026 proposed budget in accordance with the Uniform Budgeting and Accounting Act:

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Shiawassee County, Michigan, does hereby approve and adopt the FY 2026 general fund budget, projecting revenues totaling **\$23,314,686** and expenditures totaling **\$23,314,686** based on an approved millage of **5.3597 mills** (after Headlee reduction);

BE IT FURTHER RESOLVED that pursuant to MCL 46.71, all claims (bills) against Shiawassee County shall be approved by the Board of Commissioners prior to being paid, except that the Administrator's office may, in the ordinary course of business, pay pending budgeted payroll and certain other claims prior to approval by the Board if necessary to avoid late penalties, service charges, interest, or adverse legal consequence. The Board shall receive a list of claims paid prior to Board authorization for approval at the next Board meeting;

BE IT FURTHER RESOLVED, that the Board of Commissioners approves a hiring freeze on all positions. The Board of Commissioners does require that any vacancy in existing positions be reviewed by the Finance and Administration Committee and approved by the Full Board prior to being refilled.

BE IT FURTHER RESOLVED that the Board of Commissioners hereby approves and adopts the FY 2026 budget for Special Revenue Funds;

BE IT FURTHER RESOLVED that the Administrator shall serve as chief fiscal officer and chief administrative officer for the purposes of the Uniform Budget and Accounting Act, PA 1968, as amended (MCL 141.421 et seq.);

BE IT FURTHER RESOLVED that the Administrator's office shall be authorized to make budget amendments transferring up to \$6,000 between accounts, departments, or funds without prior approval from the Board; and

BE IT FURTHER RESOLVED that whenever it appears to the Administrator's office that the actual and probable revenues will be less than the estimated revenues upon which appropriations were based, or when it appears that expenditures will exceed an appropriation, the Administrator's office shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

APPROVED AND ADOPTED BY THE SHIAWASSEE COUNTY BOARD OF COMMISSIONERS FOR FIRST READING NOVEMBER 19, 2025 AND APPROVED AT SECOND READING ON DECEMBER 10, 2025.

Greg Brodeur, Chairman

ATTEST:

Caroline Wilson, County Clerk

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve Resolution #25-12-20 of appointments to county advisory committees as recommended by the Board Chair. Motion carried.

**RESOLUTION #25-12-20
TO APPROVE ADVISORY COMMITTEE APPOINTMENTS**

Whereas, every year advisory boards to the County Board of Commissioners come up for reappointment.

Whereas, these are governmental boards that provide public representation and engagement with County funded activities.

Whereas, a call for public participation is made annually and residents of Shiawassee County submit letters of interest to serve on these boards.

Whereas, the County Board Chairman reviews each letter and selects applicants for confirmation by the County Board of Commissioners.

Therefore, now let it be resolved the County Board of Commissioners hereby affirms the Chairman's appointment recommendations for the following people, boards, and set terms:

Name of Board	Appointee	Representing Unit	Term
Airport Board	Julie MacKay	N/A	01-01-26 to 12-31-27

Economic Development/Brownfield Redevelopment Authority	Jeff Brands	N/A	01-01-26 to 12-31-27
GLS Region Planning and Development	John Plowman	General Public	01-01-26 to 12-31-26
Health Board	John Morovitz	N/A	01-01-26 to 12-31-28
Health Board	Kevin Smith	N/A	01-01-26 to 12-31-28
Housing Program Advisory Council	Laurel Robb	N/A	01-01-26 to 12-31-28
Housing Program Advisory Council	Kayleigh Dengler	N/A	01-01-26 to 12-31-28
Parks and Recreation Commission	Larry Johnson	ExOffico/Public Health	01-01-26 to 12-31-28
Parks and Recreation Commission	Chris Klawuhn	General Public	01-01-26 to 12-31-28
Parks and Recreation Commission	Michael Carr	General Public	01-01-26 to 12-31-28
Parks and Recreation Commission	John Plowman	General Public	01-01-26 to 12-31-28
Planning Commission	Craig Ryan	Education	01-01-26 to 12-31-28
Planning Commission	Bryan Marks	Industrial	01-01-26 to 12-31-28
Valley Area Agency on Aging	Gloria McCracken	Advisory Council Senior Rep	01-01-26 to 12-31-27
Valley Area Agency on Aging	Laurel Robb	Advisory Council Senior Rep COA	01-01-26 to 12-31-27
Zoning Board of Appeals	Christina Ardelean	Owosso Township	01-01-26 to 12-31-28

 Greg Brodeur,
 Board Chairman

 Caroline Wilson
 County Clerk

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve the 2026 holiday schedule and Board of Commissioner's 2026 meeting schedule as presented. Motion carried.

2026 COUNTY HOLIDAYS

January 1
 January 19
 February 16
 April 3
 May 25
 June 19
 July 3
 September 7
 October 12
 November 11

New Year's Day
 Martin Luther King Jr. Day
 Presidents' Day
 Good Friday
 Memorial Day
 Juneteenth (Court Employees ONLY)
 Independence Day
 Labor Day
 Columbus Day
 Veterans Day

November 26 & 27	Thanksgiving Day & Day After
December 24	Christmas Eve Day
December 25	Christmas Day
December 31	New Year's Eve Day
January 1, 2027	New Year's Day

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve the annual renewal with ZixArchive in an amount not to exceed \$11,029.66. Motion carried with the following roll call vote of 7 yeas: Commissioners Shepard, Haley, Holzhausen, Johnson, Garber, Howard and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve the purchase of 155 Microsoft Office Business Licenses not to exceed \$37,306.95. Motion carried with the following roll call vote of 7 yeas: Commissioners Haley, Holzhausen, Johnson, Garber, Howard, Shepard and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Haley to accept the tentative wage re-opener agreement between AFSCME and Shiawassee County for FY 2026. Motion carried with the following roll call vote of 7 yeas: Commissioners Holzhausen, Johnson, Garber, Howard, Shepard, Haley and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Johnson to approve the Shiawassee County CDBG (Community Development Block Grant) Procurement Policy to comply with grant requirements. Motion carried with the following roll call vote of 7 yeas: Commissioners Johnson, Garber, Howard, Shepard, Haley, Holzhausen and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Haley to approve the contract for medical examiner services with Sparrow Hospital Association subject to revisions by county legal counsel. Motion carried with the following roll call vote of 7 yeas: Commissioners, Garber, Howard, Shepard, Haley, Holzhausen, Johnson and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Johnson to approve the minutes from the December 8, 2025 Finance and Administration Development Committee meeting. Motion carried.

It was moved by Commissioner Haley, seconded by Commissioner Garber to approve the proposed fee schedule for the Shiawassee Animal Control Shelter. Motion carried with the following roll call vote of 7 yeas: Commissioners Howard, Shepard, Haley, Holzhausen, Johnson, Garber and Chairman Brodeur. 0 nays.

It was moved by Commissioner Haley, seconded by Commissioner Howard to approve the purchase of VMware software not to exceed \$25,423.20 and approve the use of fund balance. Motion carried with the following roll call vote of 7 yeas: Commissioners Shepard, Haley, Holzhausen, Johnson, Garber, Howard and Chairman Brodeur. 0 nays.

It was moved by Commissioner Haley, seconded by Commissioner Shepard to approve the minutes of the December 9, 2025, Public Safety and Courts Committee meeting. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to approve the contract between the Shiawassee County Health Department and ALZY Environmental Service, LLC for registered sanitarian services in the amount \$41 per hour for an average of 24 hours per week for a period of January 1, 2026 to December 31, 2026. Motion carried with the following roll call vote of 7 yeas: Commissioners Haley, Holzhausen, Johnson, Garber, Howard, Shepard and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to approve the contract between the Shiawassee County Health Department and Dr. Dennis Chernin for Medical Director Services in the amount of \$41,250 for the period of 1-1-2026 through 12-31-2026. Motion carried with the following roll call vote of 7 yeas: Commissioners Holzhausen, Johnson, Garber, Howard, Shepard, Haley and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to approve the contract between the Shiawassee County Health Department and Debra Bebow for Billings Services in the amount of \$30 per hour for an average of 30 hours per week for a period of February 1, 2026 to December 31, 2026. Motion carried with the following roll call vote of 7 yeas: Commissioners, Johnson, Garber, Howard, Shepard, Haley, Holzhausen and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to approve the minutes of the December 9, 2025, Health and Human Services Committee meeting. Motion carried.

County Administrator, Dr. Boggs reported on 2026 budget implementation, audit for 2025, approval of CBDG and union contract negotiations this week.

Clerk Wilson reminded Board of the 2026 Organizational meeting to be held on Wednesday, January 7, 2026 at 5:00 p.m. Reminded Board to make sure Committee Board Member Appointees take their Oath of Office before conducting any business. My office will have them done by the end-of-the-week.

Meeting adjourned at 6:03 p.m.

Submitted by: Caroline D. Wilson
County Clerk