

## Shiawassee County Veteran Affairs

SGT Clay W Reeves Veteran Center, Conference Room, 1042 N Shiawassee St, Corunna, MI 48817

### **Regular Meeting Minutes**

**September 17, 2025 3:00pm**

#### Roll-Call of Committee Members:

• Chairman	Gary Duehring	Present
• Member	Mark Durfee	Present
• Member	Chuck Hegg	Present
• Member	Dan Smith	Present
• Member	Doug Bowman	Present
• Member	Mark Drayton	Absent
• Member	David Mogg	Present

#### Shiawassee County Veterans Affairs and Services Staff:

• Director	Mike Reeve	Present
• Administrative Assistant	Paula Rock	Present

#### Visitors:

Commissioner Cindy Garber, John Sprague, and Taylor Birchmeier.

#### Call to Order

Chairman for Gary Duehring, PhD. called the meeting to order at 3:00 pm, followed by the Pledge of Allegiance.

#### Agenda:

Mark Durfee made the motion to approve the agenda, seconded by Dave Mogg. Motion approved by all members present.

#### Last Meeting's Minutes (August 20, 2025):

Dan Smith made the motion to approve the minutes, seconded by Mark Durfee. Motion carried by all members present.

#### Burial Reports:

There was (2) burial applications in May for a total of \$700.00 A balance of \$15,100.00 is in the burial fund with 24.5% of the funds having been spent.

#### Motion to Approve or Deny Assistance Applications:

PA-214 fund and Peacetime Veterans fund consideration:

There were (4) Application for Assistance since the meeting on August 20, 2025.

A. Director / Committee Approved Applications

#### PA-214 Fund

1. 25.08.26      *First Month Rent/Security Deposit \$1,300.00 (Director approved)*  
                          *Furniture for Apartment \$2,488.00*

*Chuck Hegg made a motion to approve \$1,300.00 to C & M Holdings for first month rent plus security deposit; seconded by Dan Smith. Motion was amended by Mark Durfee to include an additional 2 month rent \$1,300.00 and a \$1,000.00 Gift Card to either Walmart or Meijer for incidentals for the apartment; Seconded by Dan Smith. Motion approved by Mark Durfee, Chuck Hegg, Doug Bowman, Dan Smith, Gary Duehring, and David Mogg.*

3. 25.09.04          *Septic Field \$13,150.00*

*Doug Bowman made a motion to approve the payment of up to \$14,150.00 to Bartz Excavating for the work on the septic field; Dan Smith seconded. Motion approved by Mark Durfee, Chuck Hegg, Doug Bowman, Dan Smith, Gary Duehring, and David Mogg.*

4. 25.09.09          *Water bill \$527.28 (Director Approved)  
Consumers Energy \$1,382.39*

*Doug Bowman made a motion to approve \$527.28 to City of Owosso for the water bill and \$1,675.39 (current plus and additional month of \$293) to Consumer Energy; Dan Smith Seconded. Motion approved by Mark Durfee, Chuck Hegg, Doug Bowman, Dan Smith, Gary Duehring, and David Mogg.*

### **Peacetime Fund**

2. 25.09.08          *Burial Assistance \$3,000.00*

*Doug Bowman made the motion to approve \$3,000.00 to Watkins Brothers Funeral Home for Burial; Dan Smith seconded. Motion approved by Mark Durfee, Chuck Hegg, Doug Bowman, Dan Smith, Gary Duehring, and David Mogg.*

### **Director's Update and Board Discussions**

- Budget
- Burials
- VSO Metrix
- Transportation
- Training
- Meetings/Agencies

### **Committee Updates**

The Director asked the Committee to consider using \$100,000.00 from the PA-214 fund to various programs instead of the MVAA Grant Program. Doug Bowman made the motion to move \$100,000.00 from the PA-214 to fund the Healthy Homes Program, Pre-Trial Service for Veterans, Marketing/Advertising, and Outreach events; Dan Smith seconded. Motion approved by Chuck Hegg, Doug Bowman, David Mogg, and Gary Duehring. Mark Durfee abstained.

@4:20 pm Committee voted to close the open session and go into a closed session to discuss policy and procedure. Approved by all present.

@4:35 pm Committee voted to end the closed session and reopen the regular session. Approved by all present.

**Public Comment:** None

The meeting adjourned at 4:36 P.M.

Shiawassee County Veterans' Affairs and Services Relief Fund Committee minutes for September 17, 2025.

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Gary Duehring, PhD.  
Chairman  
Shiawassee County  
Veterans Affairs and Services

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Mike Reeve  
Director  
Shiawassee County  
Veterans Affairs and Services