

At the meeting of the Shiawassee County Board of Commissioners held on Wednesday, December 11, 2024 in the Commissioner Chambers, Surbeck Building, Corunna, Michigan:

The meeting was called to order by Chairman Brodeur at 5:00 p.m.

Pledge of Allegiance was recited.

Invocation was offered by Commissioner Webster.

Roll call found Commissioners Webster, Holzhausen, Johnson, Garber, Howard, Emery and Chairman Brodeur present.

It was moved by Commissioner Howard, seconded by Commissioner Webster to approve the agenda as presented. Motion carried.

It was moved by Commissioner Howard, seconded by Commissioner Holzhausen to approve the minutes of the November 20, 2024 Board of Commissioners meeting. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Johnson to approve the bills listed on the Invoice Edit Reports dated November 15, 2024, Invoice Edit Reports dated November 22, 2024, Invoice Edit Reports dated November 25, 2024, Invoice Edit Reports dated November 27, 2024, Invoice Edit Reports dated December 5, 2024 and Invoice Edit Reports dated December 6, 2024. Payroll Batch dated November 22, 2024 and Payroll Batch dated December 6, 2024 and to include Wire Transfers, ACH and EFT's for a grand total of \$3,332,590.23 and authorize warrants be drawn from the Treasury for the same. Motion carried with the following roll call vote of 7 yeas: Commissioners Holzhausen, Johnson, Garber, Howard, Emery, Webster and Chairman Brodeur. 0 nays.

Chairman Brodeur opened the public hearing at 5:03 p.m. regarding the 2025 budget.

County Administrator, Dr. Boggs gave presentation.

Public comment offered. No one responded.

Public hearing closed at 5:04 p.m.

Chairman Brodeur opened the public hearing at 5:05 p.m. regarding the Creek Pointe Brownfield Plan.

County Administrator, Dr. Boggs gave presentation.

Justin Horvath, Shiawassee Economic & Physical Development gave input.

Samantha Marus, Fleece & VanDerberg gave input.

Public comment offered. No one responded.

Public hearing closed at 5:12 p.m.

It was moved by Commissioner Howard, seconded by Commissioner Holzhausen to authorize the purchase of an excavator from the Drain Equipment Fund in an amount not to exceed \$45,844. Motion carried with the following roll call vote of 7 yeas: Commissioners Johnson, Garber, Howard, Emery, Webster, Holzhausen and Chairman Brodeur. 0 nays.

It was moved by Commissioner Howard, seconded by Commissioner Johnson to approve Resolution #24-12-14 approving a Brownfield Plan for Creek Pointe Development, Durand, Michigan, pursuant to and in accordance with the provisions of Act 381 of the Public Acts of the State of Michigan of 1996, as amended. Motion carried with the following roll call vote of 7 yeas: Commissioners Garber, Howard, Emery, Webster, Holzhausen, Johnson and Chairman Brodeur. 0 nays.

**RESOLUTION #: 24-12-14**  
**APPROVING A BROWNFIELD PLAN**  
**FOR CREEK POINTE DEVELOPMENT, DURAND, MICHIGAN, PURSUANT TO AND**  
**IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE**  
**PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

At a regular meeting of the Shiawassee County Board of Commissioners, held in the Surbeck Building, 201 North Washington, 1<sup>st</sup> Floor, Corunna, Michigan, 48817 on the 11th day of December 2024 at 5:00 PM.

PRESENT:

ABSENT:

MOTION BY:

SUPPORTED BY:

**WHEREAS**, the Michigan Brownfield Redevelopment Financing Act, Act 381, P.A. 1996 as amended (“Act 381”), authorizes municipalities to create a brownfield redevelopment authority to promote the revitalization, redevelopment, and reuse of contaminated, blighted, functionally obsolete, historically designated, or housing property through tax increment financing of eligible activities approved in a Brownfield Plan; and

**WHEREAS**, the Shiawassee County Board of Commissioners established the City of Shiawassee County Brownfield Redevelopment Authority, under the procedures in Act 381, to facilitate the redevelopment of Brownfields within the County of Shiawassee; and,

**WHEREAS**, the Brownfield Redevelopment Authority (the “Authority”) of the County of Shiawassee, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), has received and recommended for approval by the Shiawassee County Board of Directors, a Brownfield Plan (the “Plan”) pursuant to and in accordance with Section 13 of the Act; and

**WHEREAS**, the City of Durand reviewed the Plan at their regular City Council meeting on December 2, 2024, and passed a Resolution of Concurrence and Resolution of Understanding to allow for the County of Shiawassee and Shiawassee County Brownfield Redevelopment Authority to administer the Plan; and

**WHEREAS**, the Authority has, at least ten (10) days before the meeting of the Shiawassee County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions (the “Taxing Jurisdictions”) which are affected by the Plan about the fiscal and economic implications of the proposed Plan, and the Shiawassee County Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13(13) and 14(1) of the Act; and

**WHEREAS**, the Shiawassee County Board of Commissioners has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;

- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

**WHEREAS**, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Shiawassee County Board of Commissioners desires to proceed with approval of the Plan.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Plan Approved. Pursuant to the authority vested in the Board by the Act, and pursuant to and in accordance with the provision so Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit "A" to this resolution. The Brownfield Plan for the Creek Pointe Redevelopment project, as presented pursuant to and in accordance with the provisions of Act 381 of the public acts of the State of Michigan of 1996, as amended. The duration of the plan is estimated for a twenty-nine (28) year period but shall not exceed thirty-five (35) years as provided by subsequent increases or decreases in the Tax Increment Revenues per Act 381.
2. Severability. Should any section, clause, or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed:

AYES:

NAYES:

ABSTAINED:

RESOLUTION DECLARED ADOPTED.

COUNTY OF SHIAWASSEE, STATE OF MICHIGAN

I, the undersigned, the duly qualified and acting Clerk of the County of Shiawassee, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners for the County of Shiawassee at a regular meeting held on the 11th day of December 2024, the original of which resolution is on file in my office.

IT WITNESS WHEREOF, I have hereunto set my official signature, this \_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_.

\_\_\_\_\_  
Caroline Wilson, County Clerk

It was moved by Commissioner Howard, seconded by Commissioner Garber to approve the revised 2024 Apportionment Report as presented for local taxing authorities. Motion carried with the following roll call vote of 7 yeas: Commissioners Howard, Emery, Webster, Holzhausen, Johnson, Garber and Chairman Brodeur. 0 nays.

It was moved by Commissioner Howard, seconded by Commissioner Holzhausen to approve the purchase of two elevator circuit boards not to exceed \$6,904 each. Motion carried with the following

roll call vote of 7 yeas: Commissioners Emery, Webster, Holzhausen, Johnson, Garber, Howard and Chairman Brodeur. 0 nays.

It was moved by Commissioner Howard, seconded by Commissioner Holzhausen to approve the minutes from the December 9, 2024 Economic and Physical Development Committee meeting. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Howard to authorize the 2024 End of Year Budget Adjustments as presented and authorize the County Administrator to make any needed additional end of year budget adjustments to close out the 2024 budget. Motion carried with the following roll call vote of 7 yeas: Commissioners Webster, Holzhausen, Johnson, Garber, Howard, Emery and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve the 2025 Budget Resolution #24-12-10 and adopt the 2025 budget as presented. Motion carried with the following roll call vote of 7 yeas: Commissioners Holzhausen, Johnson, Garber, Howard, Emery, Webster and Chairman Brodeur. 0 nays.

**RESOLUTION #: 24-12-10  
FISCAL YEAR 2025 ANNUAL BUDGET**

**WHEREAS** the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, requires each local unit of government to adopt a balanced budget for all required funds;

**WHEREAS** the Finance and Administration Committee of the Board of Commissioners has reviewed requests for funding and recommendations on anticipated revenues from the county's elected officials, department heads, agency directors, and other staff; and

**WHEREAS** the Shiawassee County Board of Commissioners will duly advertise and conduct a public hearing on December 11, 2024 for the 2025 proposed budget in accordance with the Uniform Budgeting and Accounting Act:

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**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners of Shiawassee County, Michigan, does hereby approve and adopt the FY 2025 general fund budget, projecting revenues totaling **\$22,300,203** and expenditures totaling **\$22,300,203** based on an approved millage of **5.3840 mills** (after Headlee reduction);

**BE IT FURTHER RESOLVED** that pursuant to MCL 46.71, all claims (bills) against Shiawassee County shall be approved by the Board of Commissioners prior to being paid, except that the Coordinator's office may, in the ordinary course of business, pay pending budgeted payroll and certain other claims prior to approval by the Board if necessary to avoid late penalties, service charges, interest, or adverse legal consequence. The Board shall receive a list of claims paid prior to Board authorization for approval at the next Board meeting;

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby approves and adopts the FY 2025 budget for Special Revenue Funds;

**BE IT FURTHER RESOLVED** that the Coordinator shall serve as chief fiscal officer and chief administrative officer for the purposes of the Uniform Budget and Accounting Act, PA 1968, as

amended (MCL 141.421 et seq.);

**BE IT FURTHER RESOLVED** that the Coordinator's office shall be authorized to make budget amendments transferring up to \$6,000 between accounts, departments, or funds without prior approval from the Board; and

**BE IT FURTHER RESOLVED** that whenever it appears to the Coordinator's office that the actual and probable revenues will be less than the estimated revenues upon which appropriations were based, or when it appears that expenditures will exceed an appropriation, the Coordinator's office shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

APPROVED AND ADOPTED BY THE SHIAWASSEE COUNTY BOARD OF COMMISSIONERS FOR FIRST READING NOVEMBER 20, 2024 AND APPROVED AT SECOND READING ON DECEMBER 11, 2024.

\_\_\_\_\_  
Greg Brodeur,  
Chairman

ATTEST:

\_\_\_\_\_  
Caroline Wilson,  
County Clerk

It was moved by Commissioner Garber, seconded by Commissioner Johnson to approve Resolution #24-12-11 for the appointments to county advisory committees as recommended by the Board Chair. Motion carried.

**RESOLUTION #: 24-12-11  
TO APPROVE ADVISORY COMMITTEE APPOINTMENTS**

**Whereas**, every year advisory boards to the County Board of Commissioners come up for reappointment.

**Whereas**, these are governmental boards that provide public representation and engagement with County funded activities.

**Whereas**, a call for public participation is made annually and residents of Shiawassee County submit letters of interest to serve on these boards.

**Whereas**, the County Board Chairman reviews each letter and selects applicants for confirmation by the County Board of Commissioners.

**Therefore**, now let it be resolved the County Board of Commissioners hereby affirms the Chairman's appointment recommendations for the following people, boards, and set terms:

Name of Board	Appointee	Representing Unit	Term
Central Dispatch	Kyle Bawks	Law Enforcement	01-01-25 to 12-31-27

Central Dispatch	Gary Schultz	County Elected at Large	01-01-25 to 12-31-27
Central Dispatch	Rob Teich	City Elected Official	01-01-25 to 12-31-27
Central Dispatch	Kay Nickols	Citizens at Large	01-01-25 to 12-31-27
CCAB	Doug Corwin	Service Area	01-01-25 to 12-31-26
CCAB	Kyle Bawks	Police Chief	01-01-25 to 12-31-26
CCAB	Justin Horvath	Business	01-01-25 to 12-31-26
CCAB	Ryan Painter	Service Area	01-01-25 to 12-31-26
CCAB	Torrie DeValle	Workforce Investment Board Member	01-01-25 to 12-31-26
Construction Board of Appeals	Jeremy Morgan	Building Contractor	01-01-25 to 12-31-26
Construction Board of Appeals	Jeff Peltier	Building/Mechanical/Plumbing	01-01-25 to 12-31-26
Construction Board of Appeals	Justin Jones	Electrical Heating	01-01-25 to 12-31-26
Health Board	Mary Buginsky	N/A	01-01-25 to 12-31-27
Health Board	Joy Welty	N/A	01-01-25 to 12-31-27
Health Board	Patricia Cords	N/A	01-01-25 to 12-31-27
Health Board	Kevin Smith	N/A	01-01-25 to 12-31-25
Parks and Recreation Commission	Cody Baker	General Public	01-01-25 to 12-31-27
Parks and Recreation Commission	Zach Nicholson	General Public	01-01-25 to 12-31-27
Planning Commission	Laura Haynes	Social	01-01-25 to 12-31-27
Planning Commission	Shawn Scepka	Government	01-01-25 to 12-31-27
Sanitary Board of Appeals	Ryan Cordier	Sewage Contractor	01-01-25 to 12-31-28

Sanitary Board of Appeals	Mary Buginsky	Board of Health	01-01-25 to 12-31-28
Sanitary Board of Appeals	Randy Horton	N/A	01-01-25 to 12-31-28
Sanitary Board of Appeals	Lance Omer	Board of Realtors	01-01-25 to 12-31-28
Veteran Affairs Committee	Daniel Smith	N/A	01-01-25 to 12-31-28

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Greg Brodeur,  
Board Chairman

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Caroline Wilson  
County Clerk

It was moved by Commissioner Garber, seconded by Commissioner Johnson to approve the holiday schedule and Board of Commissioner’s meeting schedule as presented. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve the annual renewal with ZixArchive in an amount not exceed \$10,308. Motion carried with the following roll call vote of 7 yeas: Commissioners Johnson, Garber, Howard, Emery, Webster, Holzhausen and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve Resolution #24-12-16 2025 Rules of Organization and Procedure and Resolution #24-12-12 Regarding Term of Chairperson of County Board of Commissioners. Motion carried with the following roll call vote of 7 yeas: Commissioners Garber, Howard, Emery , Webster, Holzhausen, Johnson and Chairman Brodeur. 0 nays.

**Resolution #: 24-12-16**  
**2025 Rules for Organization & Procedure**

1. At the first meeting of each new term, the board shall elect by majority vote of all board members, a chair person to serve a two-year term pursuant to MCL 46.3. A Vice-Chairperson will also be elected annually for a one-year term, pursuant to MCL 46.3. Each will continue in office until a successor is elected and qualified, and each will take and subscribe to the constitutional oath of office.
2. Members of all special and standing committees shall be appointed by the Board Chair who will also name the chair and vice-chair, if any, of each committee. Committee members will serve a one-year term.
3. Standing Committees shall be as follows:
  - Finance and Administration
  - Health & Human Services
  - Public Safety & Courts
  - Economic & Physical Development
4. In the event a member of a standing committee is on a prolonged absence the Board Chair may appoint another member as replacement until the absent member returns.
5. A majority of each committee shall constitute a quorum.
6. The Board Chair is an ex-officio member of all committees and may cast a vote.

7. A committee shall meet at the call of the committee's chair or upon written request of a majority of the members of the committee.
8. Regular meetings of the Board will be held in the Commissioners' Chambers at the Surbeck Building in Corunna, Michigan, except as may be otherwise provided by law. Special meetings and rescheduled regular meetings will be held only after posting a notice at least 18 hours before the special or rescheduled regular meeting stating the date, time, and location of the meeting.
9. All requirements of Michigan's Open Meetings Act (PA 266 1976, as amended) are incorporated into these rules by reference.
10. Seating of the commissioners at Board meetings in the Commissioners' Chambers is assigned by the Board Chair.
11. The current edition of Robert's Rules of Order shall govern all sessions of the Board except where in conflict with these rules, in which case these rules shall govern. The Board may appoint a parliamentarian.
12. When used, a consent agenda will be conducted in accordance with Robert's Rules.
13. The Board Chair shall preside at all sessions of the Board. In the absence of the Chair, the Board Vice-Chair shall preside. In the absence of both Chair and Vice-Chair, the chair of Finance Committee shall preside.
14. The Chair shall decide all questions arising under the rules of the Board and general parliamentary practice, subject to an appeal to the Board which shall be determined by vote of a majority of the commissioner's present.
15. The Chair shall preserve order and decide questions of order subject to an appeal to the Board.
16. Every member desiring to speak shall address the Chair and not continue until recognized by the Chair.
17. Any member desiring to bring a matter before the Board shall address the Chair and present the matter by way of motion. If seconded, the member offering the motion shall have the floor unless declining, and the floor shall then be open to any member recognized by the Chair.
18. No unauthorized person shall be on the floor without permission of the Chair or a majority of the commissioners then present.
19. The County Administrator is an ex-officio member of regular and committee meetings of the Board and may take part in discussions, but may not make motions and does not vote.
20. The County Administrator shall be responsible for the preparation of agendas, including relevant documents and exhibits, for all regular and committee meetings of the Board.
21. No literature other than official documents and exhibits provided by county departments shall be permitted to come before the Board or be placed on the commissioners' benches. The chair may waive this rule upon the chair's discretion.
22. Upon invitation or request of a Board member, non-members of the Board may address the Board in matters before it unless an objection is raised and sustained by a majority of the Board members present.
23. At least one opportunity for the Public to address the Board will be provided in each regular or standing-committee meeting. The commissioners encourage the Public to provide input at these times, pursuant to the following rules:
  1. No participant may speak more than once;
  2. No participant shall make comments that are frivolous, repetitive, or harassing;

3. The chair may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, or obscene;
4. The chair may request an individual leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting;
5. No participant may speak for more than three (3) minutes.
6. Each speaker is requested to provide his or her name, address, and telephone number for the record.

The chair may waive these rules at the chair's discretion.

24. The order of business for each regular Board meeting shall be as listed below. Please note this list is the order of business that may occur at the meeting and that not all of the listed items are specifically designated on each meeting agenda. The items marked with an asterisk (\*) appear on almost every regular meeting agenda.
  1. Call to Order\*
  2. Pledge of Allegiance\*
  3. Invocation (if offered)
  4. Roll Call\*
  5. Approval of Prior Meeting Minutes\*
  6. Approval of Bills\*
  7. Communications (if any)
  8. Opportunity for Public to Address the Board\*
  9. Commissioners' Comments (if any)
  10. Special Committee Reports (if any)
  11. Standing Committee Reports\*
  12. Coordinator Report (if any)
  13. Board Chair Report\*
  14. Other Agenda Items\*
  15. 2nd Opportunity for Public Address (if provided) \*
  16. Adjournment\*
25. Committees shall report upon all matters referred to them without unnecessary delay. The Board Chair shall refer all matters for committee consideration to the appropriate committee.
26. No new business may be brought before a regular meeting of the Board without previous committee action except upon a motion approved by a two-thirds vote of the commissioners then present.

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Greg Brodeur,  
Chairman

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Caroline Wilson,  
County Clerk

**RESOLUTION #: 24-12-12**  
**REGARDING TERM OF CHAIRPERSON OF COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, Public Act 392 of 2000 amends section 3 of Public Act 156 of 1851 specifying that the chairperson of a county board of commissioners shall be elected each odd-numbered year to serve a two-year term, unless the County Board of Commissioners provides by resolution that the chairperson shall be elected annually for a one-year term;

**WHEREAS**, Public Act 392 took effect on January 4, 2001;

**WHEREAS**, the Shiawassee County Board of Commissioners previously resolved to elect its Chairperson on an annual basis; and

**WHEREAS**, the Shiawassee County Board of Commissioners wishes to revert to the statutory default of two-year terms for its Chairperson.

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairperson of the Shiawassee County Board of Commissioners shall be elected in every odd-numbered year to a two-year term.

**Roll Call Vote:**

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Resolution declared adopted.

\_\_\_\_\_  
Gregory Brodeur, Chairman  
Shiawassee County Board of Commissioners  
Dated: \_\_\_\_\_

I, the undersigned, Shiawassee County Clerk, do hereby certify that the foregoing is a true and complete copy of Resolution 2024 - \_\_\_\_\_ of the Shiawassee County Board of Commissioners adopted at its regular meeting on December 11, 2024.

\_\_\_\_\_  
Caroline Wilson, Shiawassee County Clerk

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve Resolution #24-12-15 Meeting Compensation for County Boards, Commissions, and Committees. Motion carried with the following roll call vote of 6 yeas: Commissioners Howard, Emery, Webster, Holzhausen, Garber and Chairman Brodeur. 1 nay: Commissioner Johnson.

**RESOLUTION #24-12-15  
MEETING COMPENSATION FOR COUNTY BOARDS, COMMISSIONS, AND COMMITTEES-COLA  
ADJUSTMENT**

WHEREAS the compensation rate for county boards, commissions, and committees increased January 1, 2019 with the exception of Board of Commissioner meetings; and

WHEREAS Board of Commissioners meetings will adopt this pay schedule as of January 1, 2025, causing all types of meetings to be compensated according to the same pay schedule; and

WHEREAS the pay schedule is: \$60 for in-county meetings (including Township, City, & Village Meetings and Special Assignments);, \$75 for out-of-county meetings/conferences, \$100 for meetings lasting longer than four hours, \$100 for Planning Commission and Zoning Board of Appeals meetings; and

WHEREAS the qualified in-county meetings are as follows:

- |  |         |
|--|---------|
| 1. Regular full Board meetings             | \$60.00 |
| 2. Assigned Committee Meetings             | \$60.00 |
| 3. Appointed Organizations (Board Liaison) | \$60.00 |
| 4. Township, City, Village Meetings        | \$60.00 |

5. Special Assignments

\$60.00

WHEREAS Board Chairman is a Member of all Standing Committees; and  
WHEREAS mileage to posted meetings shall be compensated at the IRS rate; and  
WHEREAS compensation is designated for assigned meetings only; and  
WHEREAS assigned meetings are designated by County board appointment or the Board Chairperson.

WHEREAS commissioners and citizens may attend boards, commissions and committee meetings voluntarily, but shall not be compensated for these as they are unassigned.

FURTHERMORE, let it be resolved, in alignment with COLA increase and the wage study, the new annual salary of the BOC and Shiawassee County Road Commission is as follows:

- County Board Chair: \$13,000.00
- County Board Vicechair: \$12,500.00
- County Commissioner: \$12,000.00
- Road Commissioner \$10,000.00

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NOW THEREFORE IT BE RESOLVED THAT Commissioners and citizens are entitled to compensation for meetings they are assigned to by the Board Chairperson or County board appointment. Commissioners and citizens are not entitled to compensation for unassigned meetings, and shall not submit for compensation for these.

\_\_\_\_\_  
Greg Brodeur,  
Chairman

\_\_\_\_\_  
Caroline Wilson,  
County Clerk

It was moved by Commissioner Garber, seconded by Commissioner Howard to approve the minutes from the December 9, 2024 Finance and Administration Committee meeting. Motion carried.

It was moved by Commissioner Webster, seconded by Commissioner Howard to approve the purchase of a trailer for the sheriff’s department in the amount of \$4,999 and use the sale of assets from another trailer for the purchase. Motion carried with the following roll call vote of 7 yeas: Commissioners Emery, Webster, Holzhausen, Johnson, Garber, Howard and Chairman Brodeur. 0 nays.

It was moved by Commissioner Webster, seconded by Commissioner Howard to approve the minutes from the December 10, 2024 Public Safety and Courts Committee meeting. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to approve the contract between the Shiawassee County Health Department and ALZY Environmental Services, LLC for registered sanitarian services in the amount of \$41 per hour for an average of 24 hours per week for a period of January 1, 2025 to December 31, 2025. Motion carried with the following roll call vote of 7 yeas: Commissioners Webster, Holzhausen, Johnson, Garber, Howard, Emery and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Emery to approve the contract between the Shiawassee County Health Department and Dr. Dennis Chernin for Medical Director Services in the amount of \$41,280 for the period of January 1, 2025 through December 31, 2025. Motion carried with the following roll call vote of 7 yeas: Commissioners, Holzhausen, Johnson, Garber, Howard, Emery, Webster and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to approve the replacement of two social workers at a Grade 10 for the Durand and Perry School Wellness Programs.

Motion carried with the following roll call vote of 7 yeas: Commissioners Johnson, Garber, Howard, Emery, Webster, Holzhausen and Chairman Brodeur. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Emery to approve the grant application between Shiawassee County Health Department and the Licensing and Regulatory Affairs for Marijuana Education and Outreach in an amount not to exceed \$26,226, and authorize the board chair to execute any necessary documents. Motion carried with the following roll call vote of 6 yeas: Commissioners Howard, Emery, Webster, Holzhausen, Johnson and Chairman Brodeur. 1 nay: Commissioner Garber.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to approve the minutes from the December 10, 2024 Health and Human Services Committee meeting. Motion carried.

Chairman Brodeur reported on Community Mental Health and the challenges, 2025 budget meetings and acknowledged Commissioners Emery and Webster for their service.

Commissioner Webster gave parting comments.

Commissioner Emery gave parting comments.

County Coordinator, Dr. Boggs reported on the passing of 2025 budget and the process forward, 2024 audit starting soon, Brownfield project progress and thanked Commissioner Emery and Webster for their service.

County Clerk, Caroline Wilson conducted the Swearing in Ceremony for the 2025 Board of Commissioner members.

Tony Newman, Drain Commissioner – Thanked Board for working together.

Commissioner Holzhausen – Thanked Dr. Boggs and Administration staff.

Meeting adjourned at 5:49 p.m.

          /s/ [Gregory Brodeur]

Gregory Brodeur, Chairman  
Board of Commissioners

          /s/ [Caroline D. Wilson]

Caroline D. Wilson  
County Clerk