

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, December 9, 2024

TIME: 5:00 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairperson Garber, Commissioners Howard and Johnson

OTHERS PRESENT: Commissioners Holzhausen, Webster and Brodeur

The meeting was called to order by Chairperson Garber at 5:00 p.m. followed by the Pledge of Allegiance.

Call to the Public: No one responded.

Julie Sorenson, County Treasurer presented monthly report.

It was moved by Commissioner Howard, supported by Commissioner Johnson to move to the Wednesday Board of Commissioners meeting for consideration to authorize the 2024 End of Year Budget Adjustments as presented and authorize the County Administrator to make any needed additional end of year budget adjustments to close out the 2024 budget. Motion carried.

It was moved by Commissioner Howard, supported by Commissioner Johnson to move to the Wednesday Board of Commissioners meeting for consideration to approve the 2025 Budget Resolution #24-12-10 and adopt the 2025 budget as presented. Motion carried.

It was moved by Commissioner Howard, supported by Commissioner Johnson to move to the Wednesday Board of Commissioners meeting for consideration to approve Resolution #24-12-11 for the appointments to county advisory committees as recommended by the Board Chair. It was moved by Commissioner Howard, supported by Commissioner Johnson to amend the motion by adding the name Kevin Smith to the Health Board. Motion carried.

It was moved by Commissioner Howard, supported by Commissioner Johnson to move to the Wednesday Board of Commissioners meeting for consideration to approve the 2025 holiday schedule and Board of Commissioner's meeting schedule as presented. Motion carried.

It was moved by Commissioner Howard, supported by Commissioner Johnson to move to the Wednesday Board of Commissioners meeting for consideration to approve the annual renewal with ZixArchive in an amount not exceed \$10,308. Motion carried.

It was moved by Commissioner Howard, supported by Commissioner Johnson to move to the Wednesday Board of Commissioners meeting for consideration to approve Resolution #24-12-16 for the 2025 Rules of Organization and Procedure and Resolution #24-12-12 Regarding Term of Chairperson of County Board of Commissioners. Motion carried.

It was moved by Commissioner Howard, supported by Commissioner Johnson to move to the Wednesday Board of Commissioners meeting for consideration to approve Resolution #24-12-15 Meeting Compensation for County Boards,

Commissions, and Committees. It was moved by Commissioner Howard, supported by Commissioner Johnson to amend the motion to include the Road Commission base pay from \$7,000 to \$10,000. Motion carried.

Call to public: No one responded.

The meeting adjourned at 5:11 p.m.

 /s/ [Cindy Garber]
Chairperson Cindy Garber
Finance & Administration Committee

 /s/ [Caroline D. Wilson]
Caroline D. Wilson
Shiawassee County Clerk

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