

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Tuesday, January 10, 2023

TIME: 5:00 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairperson Garber, Commissioners Howard and Johnson

OTHERS PRESENT: Commissioners Emery, Holzhausen, Webster and Brodeur

The meeting was called to order by Chairperson Garber at 5:00 p.m. followed by the Pledge of Allegiance.

Call to the Public: No one responded.

Julie Sorenson, County Treasurer presented monthly report.

It was moved by Commissioner Howard, supported by Commissioner Johnson to move to the Wednesday Board of Commissioners meeting for consideration to authorize the County Administrator to make any 2023 End of Year Budget Adjustments as needed to close out the 2023 budget and present to the board in January 2024. Motion carried.

It was moved by Commissioner Howard, supported by Commissioner Johnson to move to the Wednesday Board of Commissioners meeting for consideration to approve the 2024 Budget Resolution #23-12-05 and adopt the 2024 budget as presented. Motion carried.

It was moved by Commissioner Johnson, supported by Commissioner Howard to move to the Wednesday Board of Commissioners meeting for consideration to approve Resolution #23-12-06 for appointments to county advisory committees as recommended by the Board Chair. Motion carried.

It was moved by Commissioner Johnson, supported by Chairperson Garber to move to the Wednesday Board of Commissioners meeting for consideration to approve the holiday schedule and Board of Commissioner's meeting schedule as presented. It was moved by Commissioner Johnson, supported by Chairperson Garber to amend the motion to move the April, September and December meetings to the second week. Motion carried.

It was moved by Commissioner Johnson, supported by Commissioner Howard to move to the Wednesday Board of Commissioners meeting for consideration to approve the annual renewal with ZixArchive in an amount not to exceed \$9,818.00. Motion carried.

Call to public: No one responded.

The meeting adjourned at 5:18 p.m.

 /s/ [Cindy Garber]
Chairperson Cindy Garber
Finance & Administration Committee

 /s/ [Caroline D. Wilson]
Caroline D. Wilson
Shiawassee County Clerk