

**FINANCE & ADMINISTRATION COMMITTEE  
MINUTES**

**DATE:** Monday, March 7, 2022

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**MEMBERS PRESENT:** Chairman Plowman, Commissioners Garber and Marks

**OTHERS PRESENT:** Commissioners Howard, Holzhausen, Webster and Brodeur

The meeting was called to order by Chairman Plowman at 5:15 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

Julie Sorenson, County Treasurer presented monthly report.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting for consideration to accept and place on file the 2021 Register of Deeds Annual Report as presented. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting for consideration to approve the five year contract with Kofile Technology in an amount not to exceed \$8,860.00 per year. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting for consideration to approve the purchase of Microsoft 365 for our email system in an amount not to exceed \$50,522.50. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting for consideration to approve the service agreement with Amalgam, LLC not to exceed \$12,500.00 for parcel data adjustments. Motion carried.

Call to public: No one responded.

The meeting adjourned at 5:42 p.m.

      /s/ [John Plowman]        
Chairman John Plowman  
Finance & Administration Committee

      /s/ [Caroline D. Wilson]        
Caroline D. Wilson  
Shiawassee County Clerk