

**FINANCE & ADMINISTRATION COMMITTEE  
MINUTES**

**DATE:** Monday, September 20, 2021

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**MEMBERS PRESENT:** Chairman Plowman, Commissioners Garber and Marks

**OTHERS PRESENT:** Commissioners Webster and Brodeur

The meeting was called to order by Chairman Plowman at 5:15 pm followed by the Pledge of Allegiance.

Call to the Public: Olga Quick, Probate Court – Atty. Toskey/County attorney contract/special meeting.  
Tom Manke, Owosso – Health mandates.  
Erin Ibarra, Owosso – County finances and County attorney contract.

Julie Sorenson, County Treasurer presented monthly report.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting for consideration to approve the budget adjustments as presented. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting for consideration to approve the contract with Canteen Services as presented and authorize the board chair to execute the contract. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting for consideration to approve the engagement letter with Bakertilly for the refunding of bonds. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting for consideration to approve the resolution amending the lease agreement with Shiawassee Health and Wellness as presented. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting for consideration to approve phase one of the jail roof repair with WTI in an amount not to exceed \$250,000. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting for consideration to approve the engagement letter with Braun Kendrick for County Corporate Counsel services. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Plowman to move to the next Committee of the Whole meeting for consideration to authorize the Clerk to hire a new Circuit Court Deputy Clerk at a grade 3. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting for consideration to authorize the agreement with Lexis Nexis for eCitations as part of the Motorola Flex program, and authorize the board chair to execute the agreement. Motion carried.

Commissioner Garber left meeting at 5:39 p.m.

It was moved by Commissioner Marks, supported by Commissioner Plowman to move to the next Committee of the Whole meeting for consideration to approve payment of the invoice from the City of Corunna for Sidewalk Repair in an amount not to exceed \$23,097. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Plowman to move to the next Committee of the Whole meeting for consideration to approve the reclassification of Assistant Prosecutors from grade 10 to 11, and the Chief Assistant Prosecutor from 12 to 13. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Plowman to move to the next Committee of the Whole meeting for consideration to approve the purchase of a new Ford F150 Super Crew Cab for Emergency Management in an amount not to exceed \$40,000 from Signature Ford in Perry. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Plowman to approve the discussion on ARPA funds and re-awarding premium payments to county staff. Motion carried

Call to public: Tom Mankes, Owosso – ARPA funds transparency/Health Department truck.

County Coordinator, Dr. Boggs left meeting at 6:1 p.m.

Anthony Karhoff, Bancroft – ARPA funds transparency.

Olga Quick, Probate Court – Additional information on agenda items.

The meeting adjourned at 6:15 p.m.

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Chairman John Plowman  
Finance & Administration Committee

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Caroline D. Wilson  
Shiawassee County Clerk