

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, April 12, 2021

TIME: 5:00 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairman Plowman, Commissioners Garber and Brodeur

OTHERS PRESENT: Commissioners Root and Marks

The meeting was called to order by Chairman Plowman at 5:10 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

Julie Sorenson, County Treasurer presented monthly report.

It was moved by Commissioner Brodeur, supported by Commissioner Garber to move to the next Committee of the Whole meeting for consideration to approve the updated COVID Staff Policy and instruction the coordinator to implement it. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Brodeur to move to the next Committee of the Whole meeting for consideration to approve the purchase of the Nitro Productive Suite for county use in an amount not to exceed \$7,125. Motion carried.

It was moved by Commissioner Brodeur, supported by Commissioner Garber to move to the next Committee of the Whole meeting for consideration to authorize the County Clerk to fill the elections vital records clerk position with the current CPL clerk and allow the County Clerk to post and fill the CPL clerk position for 19 hours a week at a pay rate of \$15 an hour without any benefits. Motion carried.

It was moved by Commissioner Brodeur, supported by Commissioner Garber to move to the next Committee of the Whole meeting for consideration to approve the MOU between the Shiawassee Probate Court and Family Division of Circuit Court Association and Shiawassee County, and authorize the Chairman to execute the agreement. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Brodeur to move to the next Committee of the Whole meeting for consideration to approve the bid from Mishler's Painting Plus in an amount not to exceed \$8,350 for painting the Public Defender's Office Suite. Motion carried.

It was moved by Commissioner Brodeur, supported by Commissioner Garber to move to the next Committee of the Whole meeting for consideration to approve the proposal from Human Resource Consulting Services in an amount not to exceed \$5,000 and authorize the coordinator to execute the agreement. Motion carried.

Call to public: No one responded.

The meeting adjourned at 5:33 p.m.

Chairman John Plowman
Finance & Administration Committee

Caroline D. Wilson
Shiawassee County Clerk

DRAFT