

**FINANCE & ADMINISTRATION COMMITTEE  
MINUTES**

**DATE:** Monday, February 8, 2021

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**MEMBERS PRESENT:** Chairman Plowman, Commissioners Garber and Brodeur

**OTHERS PRESENT:** Root, Holzhausen, Marks and Webster; attending via ZOOM

The meeting was called to order by Chairman Plowman at 5:13 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

Julie Sorenson, County Treasurer presented monthly report.

It was moved by Commissioner Brodeur, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to accept the proposal from Maner Wealth to be the 457 plan provider and authorize the county coordinator to execute the same. Motion carried.

It was moved by Commissioner Brodeur, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to approve the creation of the human resources position as presented and allow it to be posted. Commissioner Brodeur withdrew his motion, supported by Commissioner Plowman.

It was moved by Commissioner Garber, supported by Commissioner Brodeur to move to the next Committee of the Whole meeting consideration to provide a 2% percentage for COLA adjustment for non-represented staff retroactive to January 1, 2021 – all represented staff must negotiate the removal of MERS to receive any adjustment. Motion carried.

It was moved by Commissioner Brodeur, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to enter into an agreement with G2G Cloud Services for credit card payments and all funds returned to the county from this system return to the County General Fund. Motion carried.

It was moved by Commissioner Brodeur, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the budget adjustments for the surveyor as presented. Motion carried.

It was moved by Commissioner Brodeur, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to approve the budget adjustments for the drain commissioner and transfer \$40,000 from fund balance to capital outlay in fund 639 as presented. Motion carried.

It was moved by Commissioner Brodeur, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve invoice number 218695 in amount of \$8,331.50 from Zix. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Brodeur to move to the next Committee of the Whole meeting consideration to approve the recommended changes to general ledger accounts to fix transfers and reconciliation issues as presented. Motion carried.

It was moved by Commissioner Brodeur, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the proposal from Watkins Ross for GASB Reporting not to exceed \$8,200. Motion carried.

Call to public: Bonnie Reno, Corunna – combined accounts.

The meeting adjourned at 5:55 p.m.

    /s/ [John Plowman]      
Chairman John Plowman  
Finance & Administration Committee

    /s/ [Caroline D. Wilson]      
Caroline D. Wilson  
Shiawassee County Clerk

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