

**FINANCE & ADMINISTRATION COMMITTEE  
MINUTES**

**DATE:** Monday, December 14, 2020

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**MEMBERS PRESENT:** Chairman Plowman, Commissioners Marks and Garber

**OTHERS PRESENT:** Commissioners Root, McMaster, Holzhausen and Webster

The meeting was called to order by Chairman Plowman at 5:15 pm followed by the Pledge of Allegiance.

Call to the Public: Clerk Wilson, County FOIA Coordinator and Board minutes.

Julie Sorenson, County Treasurer presented monthly report. Moving County Finances to TCF who are now merging with Huntington Bank.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the selection and bid from auditing firm. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to authorize the County Administrator to make needed year end budget adjustments to close out the 2020 budget and present these adjustments at the January 2021 regular board meeting. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the 2021 Budget Resolution and adopt the 2021 budget as presented. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to select Maner Wealth as the County's retirement provider for new employees and authorize the County Administrator to setup the new program. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to purchase a 12-channel audio mixer in an amount not to exceed \$7,992.65. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration approve the replacement of a Circuit Court Deputy Clerk at a Grade 3, not to exceed Step 2. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration approve the contract for workers compensation with Broadspire. Motion carried.

Call to public: Clerk Wilson discussed experience with microphone device while attending meetings via ZOOM.

Commissioner Webster requested clarification for Commissioner meeting fees.

Commissioner Holzhausen gave input on reporting meeting fees.

Commissioner Root clarified meeting fee criteria.

Clerk Wilson gave 2021 Organizational meeting date and time as: Monday, January 4, 2021 at 5:00 P.M.

The meeting adjourned at 5:43 p.m.

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Chairman John Plowman  
Finance & Administration Committee

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Caroline D. Wilson  
Shiawassee County Clerk