

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, November 16, 2020

TIME: 5:00 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairman Plowman, Commissioners Marks and Garber

OTHERS PRESENT: Root, McMaster, Holzhausen and Webster

The meeting was called to order by Chairman Plowman at 5:05 p.m. followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to approve the Shiawassee County Board of Commissioners Budget Resolution for Fiscal Year 2020. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to approve the agreement between Shiawassee County and Ryan Painter and take all necessary steps to have him retained for local matters. Motion carried

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to change the Non-Rep contribution for MERS from 1% to 3% beginning January 1, 2021, and 5% beginning January 1, 2022. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to approve the incentive for insurance buyout and set the rate at \$3,600. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the Shiawassee County Sheriff's Office receiving an MDARD Specialty Crop Block Grant for "The Publication of an Instructional Manual for Operating a Five Acre Institutional Horticulture Farm using an Incarcerated Labor Force" – This is a two-year cost reimbursement grant for \$124,790. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the Shiawassee County Sheriff to hire a part time jail garden manager at \$25/hour for 25 hours a week for two years along with up to 6 interns for 20 hours a week for 15-week blocks at a rate of \$12.50/hour. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to elevate current custodian to a full-time County Custodian at a Grade 2, Step 3. Motion carried

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the budget adjustments for the Drain Office as presented. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the purchase of SOPHOS Antivirus not to exceed \$10,989.56. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the Benefit Plan Adoption Agreement Addendum as presented. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the County COVID Policy and COVID Work from Home Policy. Motion carried.

Call to public: Pete Preston thanked Board for continued support.
Commissioner McMaster requested 44North clarification.
Tony Newman, Drain Commissioner – pensions.
Jeremy Root, Board Chairman – phishing emails.

The meeting adjourned at 6:05 p.m.

Chairman John Plowman
Finance & Administration Committee

Caroline D. Wilson
Shiawassee County Clerk