

FINANCE & ADMINISTRATION COMMITTEE MINUTES

DATE: Monday, January 14, 2019

TIME: 5:00 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairman Plowman, Commissioners Marks and Garber

OTHER COMMISSIONERS PRESENT: Root, Horvath and Webster

The meeting was called to order by Chairman Plowman at 5:00 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Marks supported by Commissioner Garber to move to the next Committee of the Whole meeting to consider authorizing the purchase of VMware licenses from GovConnection in the amount of \$ 6,434 to be paid from account #258-804.001 for the server that was placed in the network room at the Sheriff's Department. Motion carried.

It was moved by Commissioner Marks supported by Commissioner Garber to move to the next Committee of the Whole meeting to consider adopting the proposed new MERS Defined Benefit Plan Agreements designed to carve out all Central Dispatch employees from existing Divisions 19, 20, 21, 22, & 23, and place them in three new divisions (911 Command, 911 Dispatch After 11/2009, and 911 Dispatch Prior 11/2009) with the Coordinator to verify and execute the documents and forward them to the Municipal Employees' Retirement System along with corrections to the census content for the affected new and existing divisions. Motion carried.

It was moved by Commissioner Marks supported by Commissioner Garber to move to the next Committee of the Whole meeting to consider authorizing the Emergency Manager to purchase eleven ballistic vests in the amount of \$4,059 and ten ballistic helmets in the amount of \$2,890 (total of \$6,949.00) from Pro-Tech Security Sales, invoice #000413-RO, to be paid from the Homeland Security Grant, line item 101-426-940-000. Motion carried.

It was moved by Commissioner Marks supported by Commissioner Garber to move to the next Committee of the Whole meeting to consider authorizing the Sheriff's Office, effective 01/07/2019, to hire a part-time Fleet Maintenance/ Quartermaster Special Deputy starting at Step 1 of Salary Grade 1 (\$12.30 per hour) for up to 25 hours per week or 50 hours per bi-weekly pay period. Motion carried.

It was moved by Commissioner Marks supported by Commissioner Garber to move to the next Committee of the Whole meeting to consider authorizing the Sheriff's Office, effective 01/07/2019, to hire a part-time Community Corrections Special Deputy starting at Step 1 of Salary Grade 1 (\$12.30 per hour) for up to 25 hours per week or 50 hours per by-weekly pay period. Motion carried.

It was moved by Commissioner Marks supported by Commissioner Garber to move to the next Committee of the Whole meeting to consider authorizing the current part-time Emergency Manager as a full-time salaried

position at \$80,000 per year under such terms and with such benefits as are provided by the county's personnel policy, except that the employee in this case will be provided vacation time at the 16 years-of-service rate, will not contribute to nor receive any benefit from the county's pension plan, and will not receive any payout for unused vacation or sick time during or upon separation from employment. [Note that the \$80,000 salary is provided 63% (\$50,400) by Shiawassee County and 37% (\$29,600) by the Michigan Emergency Management Program Grant.] Motion carried.

It was moved by Commissioner Marks supported by Commissioner Garber to move to the next Committee of the Whole meeting to consider authorizing the Sheriff's Office to hire a Corrections Officer, POLC Correction Officer Salary Grade \$38,014 - \$42,717, starting at \$38,014 to fill a vacancy. Motion carried.

OTHER AGENDA ITEMS: None

Call to public: No one responded.

The meeting adjourned at 5:39 p.m.

Chairman, John Plowman
Finance & Administration Committee

Heather Cramer
Shiawassee County Deputy Clerk