

**FINANCE & ADMINISTRATION COMMITTEE  
MINUTES**

**DATE:** Monday, October 15, 2018

**TIME:** 5:15 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**MEMBERS PRESENT:** Chairman Root, Commissioner Marks and Commissioner McMaster

**OTHER COMMISSIONERS PRESENT:** Commissioner Bartz.

The meeting was called to order by Chairman Root at 5:30 p.m. followed by the Pledge of Allegiance.

Call to the Public: No one responded.

Presentation given by Brittany Nickovich, Allstate Supplemental Insurance.

It was moved by Commissioner McMaster, supported by Commissioner Root to move to the next Committee of the Whole meeting to have Brittany Nickovich from Allstate Supplemental Insurance give another presentation. Motion carried.

It was moved by Commissioner McMaster, supported by Commissioner Marks to move to the next Committee of the Whole meeting to consider the bid of Owosso Carpet Center (\$8,546.70) for the purchase and installation of carpeting in the Prosecutor's offices and authorize the Building & Grounds Superintendent to execute the contract. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner McMaster to move to the next Committee of the Whole meeting to consider authorizing renewal of a contract between Shiawassee County and Lacasa Inc. to provide a supportive visitation coach for children who are placed in and out of home care, for the period of 10/01/18 through 09/30/19 not to exceed the amount of \$49,998 and authorize the Board Chair to execute all necessary documents. (This contract is funded by county child care funds.) Motion carried.

It was moved by Commissioner Marks, supported by Commissioner McMaster to move to the next Committee of the Whole meeting to consider adopting the MERS agreements to amend Divisions 20, 22, 23, 26, and 27 to re-establish the "E2 COLA" option to the affected pension plans for Sheriff's Department employees hired after September 12, 1996, and authorize the County Coordinator or Board Chair to certify the documents. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner McMaster to move to the next Committee of the Whole meeting to consider authorizing, per the recommendation of the Solid Waste Committee, the expenditure as needed up to \$5,000 from the waste management

fund for recycling programs, specifically with regard to electronic waste cleanup/disposal.  
Motion carried.

It was moved by Commissioner Marks, supported by Commissioner McMaster to move to the next Committee of the Whole meeting consideration to authorize the County Clerk's office to hire a full-time Vital Records Clerk, Salary Grade 3, \$30,721.60 - \$37,564.80 to begin 01/01/19. It was moved by Commissioner Marks, supported by Commissioner Root to table this motion until the November 5, 2018 Finance and Administration meeting. Motion carried.

Commissioner Bartz gave update on the Griffin building project

**OTHER AGENDA ITEMS:** Caroline Wilson, County Clerk requested the Director of Veteran Affairs, Mike Reeve, get a credit card for the Veteran's office. County Coordinator, Mike Herendeen to take care of.

Call to public: No one responded.

The meeting adjourned at 6:38 p.m.

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Chairman Jeremy Root  
Finance & Administration

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Caroline D. Wilson  
Shiawassee County Clerk