

**Shiawassee County Veterans’ Affairs and Services**

Capitan Building, 2<sup>ND</sup> Floor (149 Corunna Ave. Corunna)

**Regular Meeting Minutes**

**May 17, 2023**

**3:00pm**

**Roll-Call of Committee Members:**

- Chairman Gary Duehring Absent
- Member John Pajtas Present
- Member Chuck Hegg Present
- Member Dan Smith Present
- Member Doug Bowman Present
- Member Mark Drayton Absent
- Member David Mogg Absent

**Shiawassee County Veterans Affairs and Services Staff:**

- Director Mike Reeve Present
- Administrative Assistant Mallory Mead Present
- VSO Patti Davis Present
- VSO Marc Leconte Absent
- Transportation Coordinator Ben Yonker Absent

**Visitors:**

Commissioner Cindy Garber, Commissioner Greg Brodeur and Dr. Brain Boggs.

**Call to Order**

Dan Smith called the meeting to order at 3:19 pm, followed by the Pledge of Allegiance.

**Agenda:**

John Pajtas made the motion to approve the agenda, seconded by Chuck Hegg. Motion carried by all members present.

**Last Meeting’s Minutes (April 19, 2023 and March 15, 2023.):**

Motion was made by Doug Bowman to accept the previous meeting minutes for the regular meeting, seconded by Chuck Hegg. Motion carried by all members present.

**Burial Reports:**

There was (4) burial applications in April for a total of \$1,300.00 A balance of \$16,600.00 is in the burial fund with 17% of the funds having been spent for April. John Pajtas made the motion to approve, Second by Doug Bowman. Roll call to approve the \$1,300.00, approved by all members present.

**Motion to Approve or Deny Assistance Applications:**

PA-214 fund and Peacetime Veterans fund consideration:

There are (1) Applications for Assistance since the meeting on April 19, 2023.

- A. Director / Committee Approved Applications – (1 )

**PA-214 Fund**

**Peacetime Fund**

1. 23-04-10 Consumers Shut Off \$1,941.32

John Pajtas made the motion to approve the funds, Seconded by Chuck Hegg, Motion to approve by Doug Bowman, Dan Smith, Chuck Hegg and John Pajtas

**Director’s Update and Board Discussions**

- Budget
- Burials
- VSO Metrix
- Transportation
- Training
- Meetings/Agencies
- New Building Updates

Director Reeve showed Committee a Colored Site Plan of New Building grounds. The Director and Dr. Brain Boggs spoke to the Committee about driveway and parking lot asphalt areas not included in Contract. The Director asked the Committee to vote on asphalt quotes, Option B \$105,870.00, Option C \$20,700.00 and Option D \$89,800.00. Committee Voted to approve option B and C for a total of \$126,570.00. John Pajtas made the motion to approve the funds, Seconded by Doug Bowman, Motion to approve by Dan Smith, John Pajtas, Chuck Hegg, and Doug Bowman.

**Committee updates**

Director Reeve updated committee members on new building updates, GDX Update, Next Stage sign Update and House Cleaning Services Update.

**Public Comment:**

Meeting adjourned at 4:04 PM.

Shiawassee County Veterans’ Affairs and Services Relief Fund Committee minutes for May 17, 2023.

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Gary Duehring  
 Chairman  
 Shiawassee County  
 Veterans Affairs and Services

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Mike Reeve  
 Director  
 Shiawassee County  
 Veterans Affairs and Services