

App No:

Date Received:

**SHIAWASSEE COUNTY LAND DIVISION APPLICATION**

INSTRUCTIONS: Approval of a division of land is required before ownership of the land is transferred. This form is designed to comply with rules, regulations and ordinances adopted by the township pursuant to Public Act 288 of 1967, Michigan Land Division Act (“Act”), as amended, and the Shiawassee County Zoning Ordinance (“Zoning Ordinance”) regulating the size, shape and proportion of property in the County.

Please leave unknown information blank and contact us with any questions. Phone: 989.743.2396.

Applications may be submitted in person, via mail, or via email to the Shiawassee County Community Development Office. Address: Third Floor, 201 N. Shiawassee St., Corunna, MI 48817. Email: [comdev@shiawassee.net](mailto:comdev@shiawassee.net).

**GENERAL INFORMATION**

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property Owner (If different from applicant): \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Primary Contact Phone: \_\_\_\_\_

Primary Contact Email/Fax: \_\_\_\_\_

**PROPERTY INFORMATION**

Parent Parcel Location (address/crossroads): \_\_\_\_\_

Parent Parcel Tax Identification No: \_\_\_\_\_

Parent tract/parcel size: \_\_\_\_\_ Parent parcel road frontage: \_\_\_\_\_ Parent parcel depth: \_\_\_\_\_

Describe any existing improvements (buildings, well, septic, etc.) which are on the parent parcel, or indicate none (attach extra sheets if needed): \_\_\_\_\_

**PROPOSAL**

Is the proposal to:

Create new parcels from the parent parcel?  Yes  No

Combine the entire parent parcel with an adjoining parcel?  Yes  No

Combine a portion of the parent parcel with an adjoining parcel?  Yes  No

If property is to be combined, what is the property identification number(s) for the adjacent parcel(s):

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Number of divisions to be transferred from the parent parcel to another parcel? \_\_\_\_\_

Specifically identify which parcels are to receive transferred divisions and how many on the attached survey.

**ATTACHMENTS**

A property survey signed and sealed by a professional surveyor is required for all properties resulting from land division, including the remainder of the parent parcel. A preliminary sketch may be submitted in advance of a professional survey to obtain preliminary approval.

**AFFIDAVIT OF COMPLIANCE**

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the municipal, county, and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify the information on the application is correct. Finally, I understand this is a parcel division that conveys only certain rights under the Shiawassee County Zoning Ordinance and the Michigan Land Division Act (MCL 560.101 et. seq.) and is not a representation or determination the resulting parcels comply with other ordinances or regulations, and does not include any representation or conveyance of rights in any other statute, building code, deed restriction or other property rights.

Further, I understand the municipality granting approval of any division(s) resulting in a parcel less than 1 acre in size is not liable if a building permit is not issued for the parcel due to unsuitable site conditions for onsite sewage systems and/or onsite water supply systems. I understand that site suitability will be reviewed by the local health department under the same standards as set forth in MCL 560.105(g) – the Michigan Administrative Code R560.401-560.428. Checking with the local county or District Health Department for septic and water is the landowner’s responsibility. For environmental concerns with the ownership or purchase of property, information is available from the Department of Environment, Great Lakes, and Energy at: <http://www.michigan.gov/eglerrd>.

Finally, even if this division is approved, I understand zoning, municipal ordinances and state acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

**OWNER/APPLICANT SIGNATURE** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Revised 10/31/22