

At the regular meeting of the Shiawassee County Board of Commissioners held on Thursday, December 17, 2020 in the Commissioner Chambers, Surbeck Building, Corunna, Michigan:

The meeting was called to order by Chairman Root at 5:00 p.m.

Pledge of Allegiance was recited.

Invocation was offered by Vice-Chairman Marks.

All Commissioners were present.

It was moved by Commissioner Garber, seconded by Commissioner Marks to approve the agenda as presented.

County Coordinator, Dr. Brian Boggs administered the Oath of Office to the 2021 County Board of Commissioners: Marlene Webster - District 1, Gregory Brodner - District 2, Gary Holzhausen - District 3, Brandon Marks - District 4, Jeremy Root - District 5, Cindy Garber - District 6 and John Plowman - District 7.

Chairman Root and Vice-Chairman Marks presented retirees with recognition certificates for their service: Ruth Ebmeyer, Kim Kiwala (Shipman), Debbie Carroll, Jan Bates, David Flores, Craig Lawson, Robert Brancheau, Cheryl Young, Doug Chapman and Scott Shank.

Brian Long, Memorial Healthcare – COVID testing

Larry Johnson, Health Department Director – COVID testing and CARES funds

Kevin Johnson, Memorial Healthcare – COVID testing

It was moved by Commissioner McMaster, seconded by Commissioner Garber to go into Executive Session. Motion passed with the following roll call vote of 6 yeas: Commissioners Webster, McMaster, Garber, Marks, Plowman and Chairman Root. 1 nay: Commissioner Holzhausen.

Regular meeting adjourned at 5:23 p.m. to enter into closed session.

Closed session adjourned at 6:01 p.m.

Regular meeting reconvened at 6:02 p.m.

It was moved by Commissioner Plowman, seconded by Commissioner Marks to approve the minutes from the November 19, 2020 Board of Commissioners meeting. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Marks to approve the bills listed on the Invoice Edit Reports dated November 20, 2020; November 20, 2020; November 24, 2020, November 24, 2020; December 4, 2020; December 4, 2020, December 11, 2020 and December 11, 2020 to include Wire Transfers, ACH and EFT's for a grand total of \$3,868,750.18 and authorize warrants be drawn from the Treasury for the same. Motion carried with the following roll call vote of 7 yeas: Commissioners: McMaster, Garber, Marks, Plowman, Webster, Holzhausen and Chairman Root. 0 nays.

It was moved by Commissioner Plowman, seconded by Commissioner Marks to approve the resolution of the Chairman's appointments to County Advisory Boards related to Economic and Physical Development. Motion carried.

SHIAWASSEE COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE ADVISORY COMMITTEE APPOINTMENTS

RESOLUTION #20-12-17

Whereas, every year advisory boards to the County Board of Commissioners come up for reappointment.

Whereas, these are governmental boards that provide public representation and engagement with County funded activities.

Whereas, a call for public participation is made annually and residents of Shiawassee County submit letters of interest to serve on these boards.

Whereas, the County Board Chairman reviews each letter and selects applicants for confirmation by the County Board of Commissioners.

Therefore, now let it be resolved the County Board of Commissioners hereby affirms the Chairman’s appointment recommendations for the following people, boards, and set terms:

Name of Board	Appointee	Representing Unit	Term
Airport Board	Richard Musson	Shiawassee County	1/1/21-12/31/22
Economic Development Corporation/Brownfield Redevelopment Authority	Dan McMaster	N/A	1/1/21-12/31/26
Housing Program Advisory Board	Jeff McIntyre	N/A	1/1/21-12/31/23
Mid-West Michigan Trail Authority	Dan McMaster	Shiawassee Resident	1/1/21-12/31/23
Park & Recreation Commission	Constance Cobley	General Public	1/1/21-12/31/23
Park & Recreation Commission	Dan McMaster	General Public	1/1/21-12-31/23
Planning Commission	Brad Howard	Recreational	1/1/21-12/31/23
Zoning Board of Appeals	Justin Jones	Bennington Township	1/1/21-12/31/23

Jeremy Root,
Board Chairman

Caroline Wilson,
County Clerk

It was moved by Commissioner Plowman, seconded by Commissioner Holzhausen to replace the elevator valve in District Court at an amount not to exceed \$20,000. Motion carried with the following roll call vote of 7 yeas: Commissioners Garber, Marks, Plowman, Webster, Holzhausen, McMaster and Chairman Root. 0 nays.

It was moved by Commissioner Plowman, seconded by Commissioner Holzhausen to approve the minutes of the December 14, 2020, Economic and Physical Development Committee meeting. Motion carried

It was moved by Commissioner Plowman, seconded by Commissioner Marks to approve the bid from Anderson, Tackman, and Company PLC. Motion carried with the following roll call vote of 7 yeas: Commissioner Marks, Plowman, Webster, Holzhausen, McMaster, Garber and Chairman Root. 0 nays.

It was moved by Commissioner Plowman, seconded by Commissioner Holzhausen to authorize the County Administrator to make needed year end budget adjustments to close out the 2020 budget and present these adjustments at the January 2021 regular board meeting. Motion carried with the following roll call vote of 7 yeas: Commissioners Plowman, Webster, Holzhausen, McMaster, Garber, Marks and Chairman Root. 0 nays.

It was moved by Commissioner Plowman, seconded by Commissioner Garber to approve the 2021 Budget Resolution and adopt the 2021 budget as presented. Motion carried with the following roll call vote of 7 yeas: Commissioners Webster, Holzhausen, McMaster, Garber, Marks, Plowman and Chairman Root. 0 nays.

**SHIAWASSEE COUNTY BOARD OF COMMISSIONERS
RESOLUTION No. 20-12-20
FISCAL YEAR 2021 ANNUAL BUDGET**

WHEREAS the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, requires each local unit of government to adopt a balanced budget for all required funds;

WHEREAS the Finance and Administration Committee of the Board of Commissioners has reviewed requests for funding and recommendations on anticipated revenues from the county’s elected officials, department heads, agency directors, and other staff; and

WHEREAS the Shiawassee County Board of Commissioners has duly advertised and conducted a public hearing on December 16, 2020 for the proposed budget in accordance with the Uniform Budgeting and Accounting Act:

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Shiawassee County, Michigan, does hereby approve and adopt the FY 2021 general fund budget, projecting revenues totaling **\$17,829,031** and expenditures totaling **\$17,660,330** based on an approved millage of **5.5105 mills** (after Headlee reduction);

BE IT FURTHER RESOLVED that pursuant to MCL 46.71, all claims (bills) against Shiawassee County shall be approved by the Board of Commissioners prior to being paid except that the Coordinator’s office may in the ordinary course of business pay pending budgeted payroll and certain other claims prior to approval by the Board if necessary to avoid late penalties, service charges, interest, or adverse legal consequence. The Board shall receive a list of claims paid prior to Board authorization for approval at the next Board meeting;

BE IT FURTHER RESOLVED that the Board of Commissioners hereby approves and adopts the FY 2021 budget for Special Revenue Funds;

BE IT FURTHER RESOLVED that the Coordinator shall serve as chief fiscal officer and chief administrative officer for the purposes of the Uniform Budget and Accounting Act, PA 1968, as amended (MCL 141.421 et seq.);

BE IT FURTHER RESOLVED that the Coordinator’s office shall be authorized to make budget amendments transferring up to \$5,000 between accounts, departments, or funds without prior approval from the Board; and

BE IT FURTHER RESOLVED that whenever it appears to the Coordinator’s office that the actual and probable revenues will be less than the estimated revenues upon which appropriations were based, or when it appears that expenditures will exceed an appropriation, the Coordinator’s office shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues,

or both.

APPROVED AND ADOPTED BY THE SHIAWASSEE COUNTY BOARD OF COMMISSIONERS FOR FIRST READING NOVEMBER 19, 2020 AND APPROVED AT SECOND READING ON DECEMBER 16, 2020.

Jeremy R. Root, Chairman
Shiawassee County Board of Commissioners

ATTEST:

Caroline Wilson, County Clerk and
Secretary for the Board of Commissioners

It was moved by Commissioner Plowman, seconded by Commissioner Marks to select Maner Wealth as the County's retirement provider for new employees and authorize the County Administrator to setup the new program. Motion carried with the following roll call vote of 7 yeas: Commissioners Holzhausen, McMaster, Garber, Marks, Plowman, Webster and Chairman Root. 0 nays.

It was moved by Commissioner Plowman, seconded by Commissioner Holzhausen to purchase a 12-channel audio mixer in an amount not to exceed \$7,992.65. Motion carried with the following roll call vote of 7 yeas: Commissioners McMaster, Garber, Marks, Plowman, Webster, Holzhausen and Chairman Root. 0 nays.

It was moved by Commissioner Plowman, seconded by Commissioner Marks to approve the replacement of a Circuit Court Deputy Clerk at a Grade 3, not to exceed Step 2. Motion carried with the following roll call vote of 7 yeas: Commissioners Garber, Marks, Plowman, Webster, Holzhausen, McMaster and Chairman Root. 0 nays.

It was moved by Commissioner Plowman, seconded by Commissioner Garber to approve the contract for workers compensation with Broadspire. Motion carried with the following roll call vote of 7 yeas: Commissioners Marks, Plowman, Webster, Holzhausen, McMaster, Garber and Chairman Root. 0 nays.

It was moved by Commissioner Plowman, seconded by Commissioner Garber to approve the minutes of the December 14, 2020, Finance and Administration Committee meeting. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Marks to approve the resolution of the Chairman's appointments to County Advisory Boards related to Public Safety and Courts. Motion carried.

SHIAWASSEE COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE ADVISORY COMMITTEE APPOINTMENTS

RESOLUTION #20-12-19

Whereas, every year advisory boards to the County Board of Commissioners come up for reappointment.

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County funded activities.

Whereas, a call for public participation is made annually and residents of Shiawassee County submit letters of interest to serve on these boards.

Whereas, the County Board Chairman reviews each letter and selects applicants for confirmation by the County Board of Commissioners.

Therefore, now let it be resolved the County Board of Commissioners hereby affirms the Chairman’s appointment recommendations for the following people, boards, and set terms:

Name of Board	Appointee	Representing Unit	Term
Central Dispatch	Cindy Garber	County Elected at Large	1/1/21-12/31/23
Central Dispatch	Guy Hubbard	Ambulance Rep	1/1/21-12/31/23
Central Dispatch	Kevin Lenkart	Fire Association	1/1/21-12/31/23
Central Dispatch	Bob Campbell	Village Elected	1/1/21-12/31/23
Central Dispatch	Jerry Gutting	Township Rep	1/1/21-12/31/23

Jeremy Root,
Board Chairman

Caroline Wilson
County Clerk

It was moved by Commissioner McMaster, seconded by Commissioner Marks to authorize the Sheriff’s office to purchase 10 new Axon X2 Tasers and equipment to support said Tasers for a total cost of \$15,804.50. Motion carried with the following roll call vote of 7 yeas: Commissioners Plowman, Webster, Holzhausen, McMaster, Garber, Marks and Chairman Root. 0 nays.

It was moved by Commissioner McMaster, seconded by Commissioner Garber to approve the Sheriff’s office to hire Pro Com Inc. to purchase and install 800MHZ booster/amplifier in the Sheriff’s office and Jail for a total cost \$10,853.50. Motion carried with the following roll call vote of 7 yeas: Commissioners Webster, Holzhausen, McMaster, Garber, Marks, Plowman and Chairman Root. 0 nays.

It was moved by Commissioner McMaster, seconded by Commissioner Plowman to authorize Chairman Root to sign a 2-year Shared Technology Services contract with SRESA for the Sheriff’s Department from January 1, 2021- December 31, 2022 for a total cost of \$155,000.00. Motion carried with the following roll call vote of 7 yeas: Holzhausen, McMaster, Garber, Marks, Plowman, Webster and Chairman Root. 0 nays.

It was moved by Commissioner McMaster, seconded by Commissioner Garber to approve the minutes of the December 15, 2020, Public Safety and Courts Committee meeting. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Marks to approve the resolution of the Chairman’s appointments to County Advisory Boards related to Health and Human Services. Motion carried.

SHIAWASSEE COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE ADVISORY COMMITTEE APPOINTMENTS

RESOLUTION #20-12-18

Whereas, every year advisory boards to the County Board of Commissioners come up for reappointment.

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Whereas, the County Board Chairman reviews each letter and selects applicants for confirmation by the County Board of Commissioners.

Therefore, now let it be resolved the County Board of Commissioners hereby affirms the Chairman’s appointment recommendations for the following people, boards, and set terms:

Name of Board	Appointee	Representing Unit	Term
Mid-State Health Network (SUD) Policy Board	Vicky Shultz	Shiawassee	1/1/21-12/31/23
Sanitary Board of Appeals	Ryan Bartlett	Sewage Contractor	1/1/21-12/31/24
Sanitary Board of Appeals	Gary Burk	Board of Health	1/1/21-12/31/24
Sanitary Board of Appeals	Randy Horton	N/A	1/1/21-12/31/24
Sanitary Board of Appeals	Lance Omer	Board of Realtors	1/1/21-12/31/24
Solid Waste Management	Ric Crawford	Solid Waste Industry	1/1/21-12/31/22
Solid Waste Management	Terry McLeod	General Public	1/1/21-12/31/22
Solid Waste Management	John Gall	Solid Waste Industry	1/1/21-12/31/22
Solid Waste Management	Casey Elliott	Environmental Health	1/1/21-12/31/22
Solid Waste Management	Gary Burk	Industrial Waste Generator	1/1/21-12/31/22
Veterans Affairs Committee	Daniel Smith	Gulf War	1/1/21-12/31/24

Jeremy Root,
Board Chairman

Caroline Wilson
County Clerk

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to approve grant agreement between the Michigan Department of Health and Human Services and the Shiawassee County Health Department for Essential Local Public Health Services in the amount of \$1,692,898 for a period of 10/1/20 through 9/30/21 and authorize the Chairman to execute the agreement. Motion carried with the following roll call vote of 7 yeas: Commissioners McMaster, Garber, Marks, Plowman, Webster, Holzhausen and Chairman Root. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to approve Service Agreement between the Shiawassee County Health Department and Memorial Healthcare for expanded Covid19 testing in the amount of \$40,000 and authorize the Chairman to execute the agreement. Motion carried with the following roll call vote of 5 yeas: Commissioners Marks, Plowman, Webster, Holzhausen and McMaster. 2 nays: Commissioner Garber and Chairman Root.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to approve contract between the Shiawassee County Health Department and ALZY Environmental Services for Registered Sanitarian services in the amount of \$35 per hour for an average of 24 hours per week for period of January 4, 2021 to December 31, 2021 and authorize the Chairman to execute the agreement. Motion carried with the following roll call vote of 7 yeas: Commissioners Marks, Plowman, Webster, Holzhausen, McMaster, Garber and Chairman Root. 0 nays.

It was moved by Commissioner Garber, seconded by Commissioner Plowman to approve the minutes of the December 15, 2020, Health and Human Services Committee meeting. Motion carried.

It was moved by Commissioner Marks, seconded by Commissioner Webster to approve the minutes of the December 16, 2020, Committee of the Whole meeting. Motion carried.

Chairperson Root reported on the past years accomplishments.

Commissioner McMaster commented on his tenure.

Chairman Root and Vice-Chairman presented Commissioner McMaster with a plaque of service.

Coordinator Boggs, thanked Board for approving the 2021 budget. Update on the audit.

Guy Hubbard, 9-1-1 Board

Chairman Root introduced incoming Commissioner Brodeur, District 2.

Meeting adjourned at 6:35 p.m.

/s/ [Caroline D. Wilson]
Caroline D. Wilson, County Clerk