

SHIAWASSEE COUNTY BOARD OF HEALTH

January 4, 2018

Present: Gene Paez, John Pajtas, Jim Capitan, Patricia Cords, Commissioner Brandon Marks, Commissioner Jeremy Root

Absent:

Staff: Larry Johnson, Jodi DeFrenn, Nicole Greenway, Casey Elliott, Rex Pierce

Teleconference: Mary Buginsky

Public: Commissioner Mark Coscarelli

I. Call to order

The meeting was called to order by Gene Paez at 4:00 p.m.

II. Additions to the agenda

Motion made by Jim Capitan to accept agenda as written, supported by Patricia Cords. Motion carried.

III. Approval of minutes of past meeting

Motion made by John Pajtas, supported by Jim Capitan to approve the December 7, 2017 minutes as presented. Motion carried.

IV. Report of Chairman

No report.

V. Finance Committee

1. Approve Bills:

Motion made by John Pajtas to approve bills from December 15, 2017 in the amount of \$44,000.88 and authorize the Health Department to pay the same, supported by Mary Buginsky. Motion carried. All yeas.

Motion made by John Pajtas to approve bills from January 4, 2018 in the amount of \$33,176.65 and authorize the Health Department to pay the same, supported by Jim Capitan. Motion carried. All yeas.

2. Write off Accounts Receivable:

None.

VI. Director's Report

Financial Statements

Budget is in good shape.

Larry introduced and welcomed Rex Pierce to the Board of Health. Rex is on contract as the Finance Director.

Emergency Preparedness

- Jodi will be assisting with the Pleasant View Medical Care Facility move on January 17th
- Hepatitis A Outbreak
 - Comparison to other states was given

Personal Health

Hepatitis A (HEP A) Update

- Shiawassee County currently has 3 cases
 - 2 have been tied to the current outbreak
 - 1 under investigation
- Two-pronged approach to address HEP A
 - Prevention - Handwashing
 - Immunization – target high risk groups
- 8 HEP A walk-in clinics have been held
 - 32 first responders received vaccination
- Reaching out to Food Handlers
- Reaching out to the homeless and substance abuse population
 - Looking at contracting with a Community Health Worker
- Meeting with Memorial
 - Memorial will be adjusting their processes to better address the current outbreak

New Health Clinic

- First day will be January 11th

Patagonia

- Training starts next week
- Go live date is January 31st

The Maternal Infant Health Program is going through a very stringent accreditation process this week.

2017 Immunization Year End Report

- Total doses 1,753
- 140 waivers

Environmental Health

Sewage, Water, and Type II Self-Assessment

- Received a “Met” on all indicators
- Casey expressed his appreciation of the EH staff

Software Changeover

- Process is continuing
- First workflow module is close to being complete
- Company will load a test system for employees to explore and learn the new system

EH will be collaborating with the Shiawassee Conservation District with their Septic System Replacement Program.

Staff will be attending the Onsite Wastewater Training Conference next week.

Administration

Year-end news story was in the paper, Larry stressed the importance of good publicity.

Larry discussed the struggle of hiring a nurse in this competitive market.

Wage Study

- Completed
- Commissioners received a copy yesterday
- Will be on commissioner agenda next week

Larry discussed the possibility of filling the budgeted Health Educator position.

Larry discussed the possibility of contracting with HOPE to assist with the HEP A outbreak by assisting with outreach to our high at-risk populations.

Billboard

- Updating billboard
 - HEP A focus
 - Looking for a new location
- Exploring options to add a billboard for the new Health Clinic
 - Cook Foundation interested in assisting

Discussion occurred on how to move forward with additional building space for the health department.

Contracts

Request authorization to sign the agreement between Shiawassee County Health Department and Upper Peninsula Health Care Solutions for data sharing services for electronic medical records in the amount of \$100.00 (annual membership fee) for period of January 1, 2018 through December 31, 2018. Motion made by John Pajtas to forward the agreement to the Board of Commissioners for approval, supported by Comm. Jeremy Root. Motion carried. All yeas.

Equipment

None.

Vacant Position

None.

Travel

None.

VII. Members Comments

Yoga program is running strong.

VIII. Other Business

None.

IX. Public Comment

None.

X. Adjourn - Date of Next Meeting

Next meeting February 1, 2018. Meeting adjourned at 5:03 P.M.

Recorded by: **J.D.**

Date: **1-4-18**