

**COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:** March 14, 2018

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**PRESENT:** Chairman Marks, Commissioners McMaster, Coscarelli, Root, Bartz and Bruff.

**ABSENT:** Commissioner Holzhausen

**Call to order:** 5:00 p.m.

The Pledge of Allegiance was recited.

**Call to the Public:** No one responded.

**PRESENTATIONS:** Justin Horvath, SCEDP – County Housing crisis.  
Jerry Meyer, Metro Mortgage – County Housing crisis

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting the consideration to approve the Shiawassee County Surveyor Peer Review Group to be appointed. Peer Review Group members:

Norman C. Caldwell, retired  
David Kenney, P.S. at Kraft Engineering and Surveying, Inc.  
Mark Powell, P.S. at Powell Land Surveying, PC  
John Quine, P.S., retired  
John Rauser, P.S. at Rowe Professional Services Company  
Mark Van Raemdonck, P.S. at Landmark Surveying, PC

Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting the consideration to approve the Shiawassee County 2018 Remonumentation Contracts. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to accept the 2017 Drain Office Annual Report. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting the consideration to approve and move forward changes to the Owosso Speedway. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting the consideration to join the County of Shiawassee as a Member with other local governments and non-profit organizations in the Shiawassee River Water Trail Coalition for the purpose of regional-scale water trail management; and appoint Daniel McMaster and Phil Hathaway, respectively, as the County's delegate and alternate delegate as its initial representatives on the Coalition. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting the consideration to accept Resolution 2018-03-01. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Shiawassee County Friend of the Court to hire a Support Caseworker II, Salary Grade 4, \$33,010 - \$40,373 to fill a vacancy. (Starting: \$33,010 - \$35,963). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Treasurer's Department to hire a Deputy County Treasurer II, Salary Grade 4, \$33,010 - \$40,373 to fill a vacancy. (Starting: \$33,010 - \$34,486). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Department of Veterans Affairs to hire an Administrative Assistant, AFSCME Salary Grade 3, \$30,722 - \$37,565 to fill a vacancy. (Starting: \$30,722). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Prosecuting Attorney to hire a part-time salaried Assistant Prosecuting Attorney, Salary Grade 10, \$23.02 - \$29.03 per hour, for 24 hours per week to fill a vacancy. (Starting: \$23.02 - \$27.34). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to approve the 35th Judicial Circuit Court Association's contract renewal. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to approve the contract between the Shiawassee County and Shiawassee County Humane Society, Inc. for the services for the sheltering of animals taken into custody by the Shiawassee County Animal Control. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to approve the acceptance of the 2018 Medical Marijuana Operation and Oversight Grant (MMOOG) in the amount of \$27,667.00 and authorize the Sheriff's Office to purchase a 2018 Ford Police Interceptor Utility AWD in Med. Brown form Signature Ford in the amount of \$29,942.00 to replace the current Police K9 vehicle and satisfy the grant requirements and to authorize Sheriff Brian BeGole to sign all documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to approve budget amendment 18-03 to fund the Medical Marijuana Grant to be reimbursed in 2018 to replace a K9 vehicle. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Coscarelli to move to Thursday's Board of Commissioner's meeting the consideration to approve the Shiawassee County Sheriff's Office to purchase a 2018 Ford Police Interceptor Utility AWD in Med. Brown from Signature

Ford in the amount of \$29,942.00, and to authorize Sheriff Brian BeGole to sign all documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting the consideration to approve the use up to \$25,000.00 from the Waste Fund, 230-230-700.000, to utilize in the Household Hazardous Waste Program, allowing the Health Department to conduct two hazardous waste collections in calendar year 2018, and authorize Larry Johnson, Health Director, to sign all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to approve the use of up to \$15,000.00 from the Waste Management Fund by the Shiawassee Conservation District to cover the costs of two electronics recycling events to take place in the spring and the fall of 2018, and authorize the Board Chair to sign all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting the consideration to approve up to \$5,000.00 to build a permanent bathroom at the Geeck Road Park. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting the consideration to approve the reclassification of two positions in the County Administration Offices from Payroll Clerk and Accounts Payable Clerk to Accounting Associates, Salary Grade 6, \$34,236 - \$44,512. (Starting: \$34,236). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to approve the AFSCME Local 1059 contract renewal. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting the consideration to accept the proposal from Byce & Associates, Inc. for the Shiawassee County Jail Feasibility Study in the amount of \$12,500.00 but not to exceed \$15,000.00 and to authorize Sheriff Brian BeGole to sign all documents. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Smart 911 Mass Notification Software. (\$32,300.00, for three-year contract, including a \$3,800.00 one-time setup fee, see enclosed Rave Wireless statement). Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to approve the purchase of conference tables and chairs for the Central Dispatch training room from DBI at a 66% discount rate through My Deals for a total of \$28,004.97 to be taken out of line item 216-325-970.000. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting the consideration to reappoint Paul Wiese to the Shiawassee Health and Wellness Committee for a three-year term from 04/01/2018 to 03/31/2021, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to appoint appointment of a replacement member of the Shiawassee Health and Wellness Committee to fill a vacancy for a three-year term from 04/01/2018 to 03/31/2021, or until a successor is appointed, and authorize the Board Chair to execute all necessary documents. The Committee recommends Kay Hite as its first choice, or Jan Harper as a qualified second choice. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Health Department to contract with Emergency Response Solutions International in the amount of \$25 per hour for up to 320 hours from 03/01/2018 to 09/30/2018, and authorize Larry Johnson, Health Director, to sign all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Health Department to hire a Director of Environmental Health to fill a vacancy at Salary Grade 11, \$52,686 - \$68,473. (Starting: \$52,686 - \$58,614). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Health Department to hire a Health Educator at Salary Grade 7, \$37,668 - \$48,963. (Starting: \$37,668 - \$43,326). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Health Department to hire a WIC Clerk to fill a vacancy at Grade 2 of the SEIU Health Technical-Clerical salary range of \$28,392 - \$34,944. (Starting: \$28,392). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Health Department to hire a Public Health Nurse II to fill a vacancy at Grade 9 of the SEIU Nurse salary range of \$46,009 - \$56,596. (Starting: \$46,009 - \$53,060). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting the consideration to authorize the Health Department to hire a Director of Finance and Administrative Services to fill a vacancy at Grade 10, \$47,881 - \$62,254. (Starting: \$47,881 - \$62,254). Motion carried.

**CHAIRPERSON:**

Chairman Bartz informed Board of Mike Herendeen moving the ORV Ordinance issue forward. Chairman Bartz will be in contact with Commissioners Bruff and Coscarelli regarding committee for County housing crisis. He thanked Board for working together so far this year.

**OTHER AGENDA ITEMS:** Commissioner Bruff questioned if County is permitted to invest money.

It was moved by Commissioner Root, seconded by Commissioner Bartz to a Consent Agenda for the Thursday's Board of Commissioner's meeting which will include from the Economic & Development items A, B, C and D. Finance and Administration items E and N, Health and Human Services items A and B. Motion carried.

Tony Newman, Drain Commissioner gave update on Mistequay Creek.

Pam Battinkoff introduced Angie Norling as Interim 911 Director.

**Call to the Public:** No one responded.

Meeting adjourned at 6:17 p.m.

Caroline Wilson  
Caroline Wilson, County Clerk